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Dear Councillor

FULL COUNCIL - THURSDAY, 8TH MARCH, 2018

Agenda No Item

9. **Revenue Budget and Council Tax Setting for 2018/19 (Pages 2 - 88)**

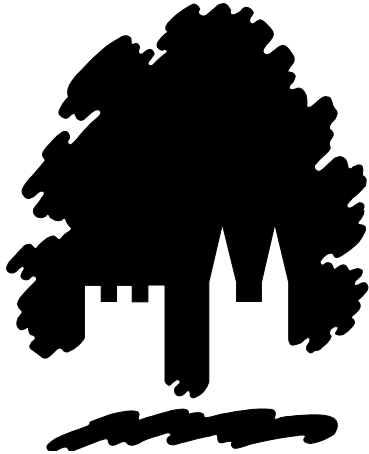
Budget Book

BUDGET

2018/19

Report to Council

8th March 2018



**NEWARK &
SHERWOOD
*DISTRICT COUNCIL***

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REVENUE BUDGET - PROPOSED BUDGET 2018/19

1.0 Introduction

- 1.1 This report sets out details of the proposed budget for the Council for the financial year 2018/2019. The budget proposals were formulated in accordance with the framework set out in the Council's Constitution with an original report being presented to the Policy & Finance Committee on 21 September 2017.
- 1.2 The level of discretionary fees and charges for services provided by the Council are considered as part of the budget process rather than being implemented piecemeal throughout the year. This is considered later in the report. The fees and charges will be included in the electronic budget book and circulated to all Members for the Council meeting on 8th March 2018.
- 1.3 The Local Government Finance Settlement ("the Settlement") provides key figures for Government Grant that forms a part of the Council's budget. The draft settlement was announced on December 19th 2017 and was confirmed by CLG on 6 February 2018.
- 1.4 Members will be aware that the Council is part of business rates pool with other Nottinghamshire Authorities. A projection of available resources under Business Rates Retention has been completed.
- 1.5 A sum of £1.1m NDR growth has been projected for 2018/19 which is broadly in line with projections for 2017/18. Additional income of £660k from renewable energy sources has been retained 100% by the District Council. It is anticipated that a £1.14m levy will be payable into the Nottinghamshire pool.
- 1.6 The level of appeals provision brought forward on 1/4/2017 is £9m. It is estimated that by 31 March 2018, £2.6m will have been charged to this provision due to reductions in rateable values as a result of businesses that have appealed the 2010 list rateable value. Of the remaining provision (£6.4m) it is forecast that £4m is required for the remaining 2010 list appeals and £2.4m is required for appeals to the first year of the 2017 list
- 1.7 This report has been prepared by the Resources Directorate in conjunction with the appropriate Committees and relevant budget holders.
- 1.8 In accordance with the Constitution, all Members, Directors and Business Unit Managers have been involved with the preparation of the budget.

2.0 Proposed Budget 2018/2019 - Finance Settlement Figures

- 2.1 The table below shows the figures for the years 2016/17 through to 2019/20. The key figure is the "Settlement Funding Assessment" which is part Revenue Support Grant and part retained Business Rates and forms the overall amount of funding receivable by the Council. It should be noted that funding for the Council Tax Support Scheme is no longer separately identifiable.

	2016/17	2017/18	2018/19	2019/20
	£	£	£	£
Revenue Support Grant	1,776,668	1,048,592	592,374	82,785
Retained Business Rates	3,365,803	3,434,519	3,537,702	3,616,166
Total Settlement Funding Assessment	5,142,471	4,483,111	4,130,076	3,698,951

2.2 The funding for 2018/19 is broadly consistent with that estimated and previously included in the Council's provisional estimates and no further savings need to be made as a result of the Settlement.

3.0 Council Tax Freeze Grant

3.1 There has been no announcement of a Council Tax Freeze Grant for 2018/19. The final grant payable for 2015/16 and grants for previous years have been consolidated into the NNDR/RSG settlement figures for Government Grant. It is not anticipated that this grant will be a feature of future budgets.

3.2 Where Councils do increase Council Tax, the Council Tax Requirement is used to determine the level which would trigger a referendum. DCLG have now issued the criteria for triggering a referendum which is that the relevant basic amount of council tax for 2018-19 is 3% or more, or the greater of 3% up to £5 more than its relevant basic amount of council tax for 2017-18. Both options would allow the level of Council Tax to be increased by up to 2.99% should Members consider this appropriate.

3.3 Once again, for Newark and Sherwood DC the relevant basic amount for each year includes Internal Drainage Board levies.

4.0 Proposed Budget 2018/2019 - General Principles

4.1 The draft settlement proposals for the next 2 years, 2018/19 to 2019/20 remains in line with the announcement in 2016/17 as a result of the Council accepting the 4 year settlement deal. There are also further proposals for the complete review of the local government finance system.

4.2 Reductions in Government grant are expected to continue and the Government are committed to phase out Revenue Support Grant but will continue to need Councils to contribute funding in order to meet the overall reductions in local government funding set in the Spending Review in 2016. Where this is the case the Government proposes to adjust the relevant Council's tariff or top up under the Business Rate retention scheme.

4.3 The appropriate bases agreed centrally and used in the preparation of the budget are:

(a) Average Interest Rate re External Debt The Council does not have any General Fund borrowing. It may, however, in order to deliver the actions in the Commercialisation Plan, need to borrow externally for General Fund related projects.

This will be on the basis of prudential borrowing and the cost will depend on the prevailing rates at the time the funding is needed.

(b) Debt Charges Debt charges are based on the existing debt of the Council plus new debt to be incurred to finance the approved capital programme, and is calculated in accordance with the prudential system of local government capital finance.

- (c) Employers Superannuation The actuarial review carried out as at 31st March 2016 increased the employers cost to 14.5% from 2017/18. This percentage covers future service only and the additional monetary amount (Line 10) is to cover historic deficits. This figure is reduced by a contribution from the HRA in respect of the pension earned by employees who transferred to NSH when the company was set up.
- (d) Employees The budget has been prepared using a 2.5% increase for 2018/19 and 1% in future years to include pay, increments and all other salary costs. A vacancy provision of 3.5% of the total salary budget for 2018/19 has been made to allow for natural savings being made from posts remaining vacant before being filled. This amounts to £320,000 in 2018/19.
- (e) General Inflation Inflation is added in as appropriate but offset by savings elsewhere.
- (f) Capital Charges Under the Accounting Code of Practice, Local Authorities are required to show capital charges for the use of their assets based on the current market value. Members will appreciate however that these amounts have been included within the estimates to show the true cost of delivering local services and that they are required to be reversed at lines 24 and 25 to ensure that the overall Council Tax is not inflated.

4.4 All other increases, apart from those for which central provision has been made had to be found by each Committee from within its target.

5.0 **Proposed General Fund Budget 2018/2019 – Summary**

5.1 The Council’s annual general fund budget is shown in detail on pages 14-18. The overall position is summarised in Table 1:

TABLE 1	Estimate 2018/2019
	£
Total operating expenditure net of income	14,442,280
Less capital reversals	(2,245,070)
Net Service Expenditure	12,197,210
Other net Expenditure	<u>(815,000)</u>
Net Budget Requirement excluding Parishes	11,382,210

6.0 Service Expenditure after Reversal of Capital Charges – Page 14

6.1 Service expenditure after capital charges have been reversed (Lines 27 & 28) shows an increase of £325,550.

Line		2017/18	2018/19	Variance
5	Total service budgets	11,640,720	12,690,480	1,049,760
15	Other operating income & expenditure	2,000,340	1,751,800	(251,880)
27	Deferred charges	(469,700)	(599,360)	(129,660)
28	Capital Charges	(1,339,700)	(1,645,710)	(306,010)
	TOTAL	11,831,660	12,197,210	365,550

6.2 The main reasons for the increase in service expenditure are highlighted below:

- Inflation on overall staff costs, including the pay award amounts to £279k.
- Additional housing options staff £14k.
- The devolution grant payable to Newark Town Council has increased by £15k as a result of actual growth in the tax base being lower than anticipated.
- The budget for exhibitions and displays within Heritage, Culture & Visitors has been increased by £27k. Based on prior years' visitor numbers the income budget has been reduced by £30k.
- The tourism budget includes £40k for the Pikes & Plunder event.
- A new budget of £50k has been set up for development costs. This covers the cost of feasibility studies. Where these result in an approved capital project the cost will be charged against the relevant scheme.
- Council approved the setting up of a development company which has increased the budget by £114k.
- There is an increased cost of £26k for parking services admin following the transfer of a number of employees to Newark Town Council. A contract is now in place for cash collection at a cost of £17k.
- The non domestic rates charge for Newark car parks has increased by £52k.
- Additional vehicles and crew for extra refuse collection & street sweeping rounds has increased the budget by £100k.
- A new income management system is being procured at a cost of £35k.
- A budget of £15k has been set aside to meet the cost of safety repairs to Ollerton Hall.
- Additional Conservation Planning Officer £40k.

6.3 The additional pressures identified in 6.2 have been offset by savings identified below:

- Outsourcing the dog control service has achieved savings of £20k
- Paragraph 4.3 (d) refers to the decision to increase savings from the vacancy provision by £170k.
- The impact of a full year budget for Castle House has increased the savings by £50k.
- The completion of the moving ahead project has achieved £112k savings.
- A target of £84k savings has been set for the first year of the commercialisation strategy.
- There is a one off saving of £55k as a result transitional arrangements for the Corporate Management team.

6.4 Officers and Members continue to work closely to look for savings in the provision of services including the maximisation of income where possible.

7.0 Employee Plan 2018 -19 (Page 84)

7.1 The Employee Budget for 2017/2018, produced early in 2017, predicted a full-time equivalents (FTE's) establishment of 360.53 FTE's at 31 March 2018. However the expected employee establishment for 2017/18 is now 351.1 FTE's.

7.2 The anticipated establishment at 31 March 2019, will increase to 354.67 FTE's. (2017 - 351.1 FTE's); with full establishment costs of £11.43m (2017: £11.39m).

8.0 Review of Fees and Charges

8.1 A number of charges for services administered by the local authority are set by statute and the timing and review is therefore prescribed by Central Government. There remain however, a number of services where the Council does have the ability to review and if necessary amend its charges or charging regime.

8.2 In accordance with the Council's Constitution, each service area should consider the level of fees and charges to be implemented in the following financial year as part of the overall process of service planning and budget formulation.

8.3 The proposals for the levels of fees and charges to be implemented from 1 April 2018 are available on the Members' Extranet. The total estimates for fees & charges included in the 2018/19 budget are £4.446m (2017/18 £4.359m). These will be included in the electronic budget book circulated to all members at Council on 8th March 2017.

8.4 Building Control Fees and Charges

8.4.1 Fees for Building Control are set by South Kesteven as part of the Building Control Partnership. Once they are set they will be advertised on the Council's web site.

8.5 Planning Pre-Application Advice: £863k (includes all planning fees)

8.5.1 The Council provides a comprehensive pre application advice service, which includes amongst other things consultation with key stakeholders. The aim of this service is to deliver wherever possible, timely, responsive, constructive and reliable advice so as to save significant resources by allowing an applicant not to pursue schemes which are unacceptable, or have to be modified once they've been submitted.

8.5.2 The scales of fees for pre-application advice are shown on pages 37-40.

8.5.3 The charges for street naming and numbering can be seen on pages 59-60.

8.6 Car Parking Fees and Charges: £752k + £340k Lorry Park

8.6.1 There are no proposals to increase car parking fees & charges.

8.6.2 The fixed charge for lorry parking also remains unchanged.

- 8.6.3 Car parking charges can be seen on pages 41-42.
- 8.7 Markets Fees and Charges: £10k
- 8.7.1 The Newark Riverside market charges are set out on page 43.
- 8.8 Culture Fees and Charges: £586k
- 8.8.1 Fees and charges for the Palace Theatre, National Civil War Centre, Resource Centre and Collections can be seen on pages 44-51.
- 8.9 Parks and Amenities Fees & Charges: £15k
- 8.9.1 Fees for hire of parks & playing fields and Newark Castle grounds and undercroft are shown on pages 57-58.
- 8.10 Licensing Fees – General: £174k
- 8.10.1 Pages 61-62 provide a list of the discretionary fees for all types of licensing functions under the responsibility of the Homes & Communities Committee – Safety, Hackney Carriage and Private Hire.
- 8.10.2 The discretionary fees under the Gambling Act 2005 are shown on page 63.
- 8.10.3 Fees set by Statute under the Gambling Act 2005 are shown on page 64 and fees set under the Licensing Act 2003 are shown on page 65. There are currently no proposals by Government to increase fees in 2018-19.
- 8.11 Environmental Health Fees and Charges: £77k
- 8.11.1 The Environmental Health Service has a range of services, some statutory and some discretionary, for which it imposes a charge. All charges are reviewed each year and where possible are compared to the other Local Authorities in the region and to the private sector if they are in competition as a direct service provider.
- 8.11.2 The tables set out on pages 67-72 show the current level of charges for licences and the proposed increase for 2018/19. Private water supplies and other miscellaneous Environmental Health charges are also included.
- 8.11.3 Charges for the Dog Warden service (income £4k) are shown on page 73.
- 8.12 Trade Refuse Fees and Charges: £907k
- 8.12.1 Businesses within the district have to pay for the collection and disposal of the waste that they generate and the Council offers a competitive service. Costs, and therefore, charges are divided into collection and disposal, the latter of which is set by Nottinghamshire County Council as our Waste Disposal Authority.

8.12.2 Trade waste contract charges and charges for removal of bulky household waste are set out on pages 74-75.

8.13 Other Fees and Charges

8.13.1 Local Land Charges fees (£140k) can be seen on pages 52-57 and have been increased in accordance with inflation.

8.13.2 Charges for advertising in the 'Voice' Magazine can be seen on page 66. Public Conveniences charges (£1.5k) can be seen on page 76 and the charges for recovery action taken on unpaid Council Tax and NNDR (£354k) can be seen on page 78.

8.13.3 Proposals for room hire charges at Castle House are shown on page 77: £5k

9.0 Capital Financing net of Interest Receivable (Page 14 Lines 16 & 17)

9.1 The capital financing costs are the best estimate at this time. However due to their nature and composition they are subject to change on a regular basis. This reflects movements in the financial markets as well as changes to the predicted cashflow.

9.2 There is an decrease in Capital Financing costs, of £126,360 shown at line 16 in 2018/19. The decrease reflects the revised methodology of calculating the minimum revenue provision in line with regulations. Currently, officers have taken a decision to use internal resources where appropriate, rather than borrowing from the PWLB to reduce the burden of capital financing costs on the general fund.

9.3 The Council's Treasury Strategy is the subject of a separate report which is being considered by Audit and Accounts Committee prior to its submission to Council on 8 March.

9.4 The investment income reduction in 2018/19 reflects the continued historically low interest rates which can be earned and also the policy, outlined in 10.2 above of using funds available for investment to reduce the borrowing requirement. Interest receivable reflects the estimated interest to be earned based on the projected cash flow for the year 2018/19. It has been assumed that the average rate of interest earned on treasury investment during 2018/19 will be 0.5% with future years to be revised as market conditions either improve or deteriorate.

10.0 Contribution from/(to) Reserves (Line 29)

10.1 Each year the Section 151 Officer of a local authority is required under Section 26 of the Local Government Act 2005 to review the amount of reserves and provisions that the authority holds. This review is carried out primarily to ensure that reserves and provisions are not allowed to be 'run down' to an imprudent low level, taking into account their purpose and likely use. In undertaking this review it is also necessary to ensure that amounts do not become over provided for. With this in mind, a review of reserves held by the Authority has been undertaken.

10.2 It has been decided that contributions can be brought into the General Fund in 2018/19 to meet the revenue costs of administering the Growth Investment Fund.

10.3 The Council's earmarked reserves at 31 March 2017, at 31 December 2017, forecast to 31 March 2018 and forecast to 31 March 2019 are set out below.

	At 31 March 2017	At 31 December 2017	Forecast at 31 March 2018	Forecast at 31 March 2019
	£	£	£	£
Revenue Reserves	19,242,752	18,299,004	18,998,416	19,432,616
Capital Reserves	7,354,363	8,203,587	7,458,365	6,454,418
Ring Fenced Reserves	161,000	161,000	161,000	161,000
Total Reserves	26,758,115	26,663,591	26,617,781	26,048,034

10.4 A full list of reserves is provided on page 83.

11.0 Section 31 Grants (Line 24)

11.1 Section 31 Grants are those grants payable by the Government where they have limited the amount of business rate collectable by a local authority – this is as a result of small business rate relief, retail relief, multiplier cap and business rate inflation cap.

11.2 The amount of Section 31 Grants receivable in 2018/19 is £1.5m. This is £555k greater than anticipated as a result of the Government's decision to double small business rate relief.

12.0 General Fund Balance

13.1. At its meeting in September 2017 Policy & Finance Committee approved a recommendation that the District Council should aim to maintain General Fund balances at 15% of Net Budget Requirement so for 2017/18 approximately £1.665m. The General Fund working balance at the end of the financial year 2016/17 was £1.7m. The equivalent amount for 2018/19 is £1.88m. In order to maintain the level of balances it is intended that other appropriate reserves will be used in the first instance to fund any one-off costs arising and balances will only be used when these reserves have been fully utilised.

13.0 Parish Precepts

13.1 Parish/Town councils are required to 'precept' for their net expenditure from the District Council's General Fund. Because of this, the amount of Parish Precepts forms part of the District Council Tax Requirement.

13.2 The Local Government Finance Act 2012 brought in changes to the way that Council Tax benefits are paid – now treating them as a discount. The Council Tax base now needs to take into account the Local Council Tax Support Scheme and this reduces the Council Tax Base. This impacts on all classes of local authority including town and parish councils as well as the District Council and major precepting authorities.

13.3 The precepts for parish/town councils are shown on page 31 and 32.

13.4 The Government were considering extending the Council Tax referendum principles to larger town and parish councils but have decided to defer their proposals further whilst keeping the levels of those precepts set under close review.

14.0 Revenue Support Grant and Non-Domestic Rates (NDR) (Page 14 Lines 19 to 23)

- 14.1 Under the NDR system, the Department of Communities and Local Government sets the rate in the pound payable. For 2018/19, the rate in the pound has been set at 49.3p (48.0p where Small Business Rate Relief applies).
- 14.2 For 2018/19, Newark & Sherwood District Council's retained business rates has been assessed as £3.538m and the Revenue Support Grant from central Government will be £0.592m, giving total funding of £4.130m. This does not include any additional revenue generated and retained by the Council, including any amount generated through the Nottinghamshire Business Rates Pool. Following the recent changes of the NDR valuations and the Government's change in the multiplier to reflect losses on appeals there is growth of £1.133m in the current financial year. In addition to this a sum of £660k in respect of new renewable energy hereditaments is retained 100% by the District Council as the authority who approved the planning permission.
- 14.3 Newark & Sherwood DC are part of the Nottinghamshire business rate pool and an estimate of £1.14m has been made (Line 23) of the levy payable to the pool based on 2018/19 assumed growth. At this stage it is not possible to calculate how much of this growth will be returned to NSDC as this depends on the performance of all the other authorities within the pool.
- 14.4 As detailed in paragraphs 2.6 the provision for NDR appeals reflects the risk of losses on appeals where the District Council's NDR base is made up of a small number of high value hereditaments such as Center Parcs and Knowhow.
- 14.5 In 2016/17 the government offered all authorities the certainty of a four year settlement detailing the minimum amount of RSG they will receive each year from 2016/17 until 2019/20. Details of the Council's Efficiency Plan were submitted to government prior to the deadline of 14 October 2016, and it is available on the Council's website. <http://www.newark-sherwooddc.gov.uk/budgets/> It should be noted however, that for this Council, the certainty of funding only applies to Revenue Support Grant and Rural Services Delivery Grant, which in 2019/20 will only amount to a total of £113k. Confirmation of the 4 year funding was received from CLG on 16th November 2016.

15.0 Council Tax Requirement

- 15.1 The Newark & Sherwood District Council Annual Revenue Budget for 2018/2019 is £11,382,210 as shown in Table 1 paragraph 6.1. This is offset by Government Grant of £592,370, retained NDR of £3,537,700, business rate growth of £1,133,200, and 100% renewable energy NDR of £660,000 less £1,142,500 payable as a levy to the pool. This leaves a net call on the Collection Fund before Parish Precepts are added of £6,601,440 (Page 14 Line 32).

16.0 Subjective Analysis

- 16.1 A subjective analysis showing the total service expenditure and income for 2018/2019 according to type is shown on page 16.

17.0 The Council Tax Collection Fund

17.1 The Collection Fund is a statutory account, used to bring together the requirements for the District Council, the Police & Crime Commissioner for Nottinghamshire and the Nottinghamshire & Nottingham City Fire and Rescue Authority. The total to be collected through Council Tax for 2018/19 is £74,185,674.34, after surpluses in respect of the previous years' collection of Council Tax of £595,116. This comprises the following:

	£
Newark & Sherwood District Council	6,601,440.00
Town & Parish Councils	<u>2,810,467.42</u>
	9,411,907.42
Less Surplus in respect of previous year's collection of Council Tax	76,640.00
 SUB TOTAL	 9,335,267.42
 Nottinghamshire County Council	 54,392,827.00
Nottinghamshire Police & Crime Commissioner	7,487,381.92
Nottinghamshire & Nottingham City Fire & Rescue Authority	<u>2,970,198.00</u>
 TOTAL	 <u>74,185,674.34</u>

18.0 Risk Assessment and Sensitivity

18.1 Under Section 25 of the Local Government Act 2004 the statutory Section 151 Officer, the Director of Resources, is charged with reporting on the robustness of the estimates made. This section fulfils that statutory requirement.

18.2 In considering the overall level of budget proposed and the sensitivity of income and expenditure levels it should be noted that:-

- A 1% increase in Council Tax is equivalent to a sum of £64,000 net expenditure
- A £1 increase in Council Tax is equivalent to a sum of £38,320 net expenditure

18.3 As with all District Councils the costs of staffing make up a considerable part of the budget. As shown in paragraph 5.4 an allowance of 2.5% has been made within the budget for a national pay award and any increments due. To the extent that any future national agreement exceeds that figure the impact will need to be met from Council reserves. For every 1% increase in staffing costs a further £114,500 would require to be found from the Council's balances to the extent that other savings or staff reductions could not be made to offset the increase. It is not considered that this presents a significant risk for 2018/19.

18.4 A substantial part of the net budget is dependent on the buoyancy of income streams thus offsetting the expenditure falling to be met from the General Fund and hence Council Taxpayers. Account has been taken within the 2018/19 budget of the levels of income which are considered to be achievable. However, any significant under performance on income will give rise to a subsequent increase in the net expenditure in the year and therefore place an unbudgeted demand on the Council's revenue balances. A 1% drop in income from fees and charges across all service areas would be equivalent to an amount of £44,460 or a tax increase of £1.16 or 0.7%.

- 18.5 Income from most income streams is currently meeting budget targets. The income budget for the National Civil War Centre – Newark Museum has been revised now that there is a known base of visitor numbers.
- 18.6 In 2018/19, it is essential that the incomes stream from all areas is monitored closely. The Corporate Management Team continues to scrutinise income levels on a regular basis.
- 18.7 Within the 2018/19 budget it has been necessary to find savings in order to keep the level of expenditure (and hence Council Tax) to an acceptable level. Some of these items are highlighted in Section 6.3 above. In order to maintain the long-term financial stability of the budget and future viability of services it is essential that the savings projected in this budget are fully achieved.
- 18.8 At the time of constructing the budget a number of uncertainties exist which could cause significant variation to the projected levels of expenditure and income reflected within the budget. The most significant areas in addition to those identified as income above are:

18.8.1 Interest Rates

The Authority pays and receives a significant amount of interest as reflected in lines 16 and 17 on page 14, comprising estimated capital financing costs £621,050 and investment interest £368,750. These amounts have been calculated taking into account various factors such as cash flow, level of capital receipts available, levels of anticipated balances and reserves, and the anticipated interest rates achievable during the year. To the extent that variations occur in the above areas, the level of interest paid and received in the year may fluctuate from that anticipated.

The impact of a 1% interest rates change is not significant in terms of the Council's overall budget.

18.8.2 General Inflation

Services are required to stand the impact of general inflation within their budget targets. Inflation rates were around 3% in September but the Bank of England increased the base rate of interest in November 2017. It is anticipated that this will bring the level of inflation back to its target level of 2%.

Inflation puts further pressure on non-pay budgets and there is a risk that this will impact on the level of expenditure in 2018/19. It should be noted that the allowance for inflation covers the period up to March 2019. At the time of writing this report the figure for CPI for January 2017 was not available; the figure for December 2016 was 2.7%.

18.8.3 National Living Wage

The National Living Wage (NLW) will increase to **£7.83** per hour from April 2018 for workers aged over 25.

The Council currently pay a non-contractual Living Wage supplement bringing all employees' hourly rates up to at least £8.45 per hour. In November 2017 the Living Wage Foundation raised its rate for workers outside of London to **£8.75** an hour, thereby keeping a significant gap between this voluntary scheme and the compulsory NLW. It should be noted that the Council will continue to make this voluntary payment at £8.45 until the new Pay Policy Statement is agreed at which time payment of the supplement will be reviewed

and a decision will be made regarding whether to continue to pay it (at the new rate) or to cease payment at the end of this financial year.

The National Employers continue to work with the Trades Unions to implement a new pay scale that will meet the requirements of the rise of the National Living Wage. They made a final pay offer covering the period 1 April 2018 to 31 March 2020 to the Trades Unions. The majority of employees - those on salaries starting at £19,430 per annum - would receive an uplift of 2 per cent on 1 April 2018 and a further 2 per cent on 1 April 2019, with those on lower salaries receiving higher increases.

The offer also includes the introduction of a new national pay spine on 1 April 2019. The total increase to the national pay bill resulting from this offer is 5.6% over two years (covering the period 1 April 2018 to 31 March 2020).

18.8.4 Apprenticeship Scheme

In addition to the Apprenticeship Levy (Page 14 Line 8) the Council will be required to fund additional apprentices within the organisation.

18.8.5 Reserves and Provisions

As referred to at paragraph 10.1 above, in carrying out the statutory review of Reserves and Provisions now necessary under the Local Government Act 2005. The position is set out in paragraph 10.1 to 10.4 above.

18.9 Provisional Local Government Finance Settlement

18.9.1 The Provisional Local Government Finance Settlement was issued on 19 December 2017.

18.9.2 As the Council accepted the multi-year settlement during 2016/17 for 4 years, the levels of RSG and retained Business Rates were already known to this authority as stated at paragraph 2.1.

18.9.3 The tariff that the Council pays as part of the retained Business Rates retention scheme is due to be updated, as the Government have changed the multiplier from RPI to CPI. Initial projections suggest that this will mean the Council pays £11k more in tariff.

18.9.4 Council Tax Referendum principles have been amended to keep in line with inflation. This means that Councils have the ability to increase Council Tax Band D by the higher of £5 or 2.99%, prior to triggering a referendum rather than the higher of £5 or 1.99% previously.

18.10 Funding for rural authorities is a top priority for the Government. Due to this, the Government announced they would be increasing funding for the Rural Services Delivery Grant (RSDG) by £15m from £50m to £65m, and set to stay at that level during the remainder of the multi-year settlement (2018/19 and 2019/20). During the 2017/18 financial year, the Council received £0.03m in RSDG. Provisional allocations for 2018/19 and 2019/20 are £0.03m in each financial year.

R V Blaney
Leader of the Council

Nick Wilson
Business Manager – Financial Services

**SUMMARY OF DISTRICT COUNCIL PRECEPT
2018/19**

SUMMARY OF DISTRICT COUNCIL BUDGET REQUIREMENT

A	B	C	D
Committee	Estimate 2017/18 £	Estimate 2018/19 £	C-B More (Less) £
1 Economic Development Committee	2,058,730	2,526,910	468,180
2 Homes & Communities Committee	2,007,080	2,285,840	278,760
3 Leisure & Environment Committee	4,383,220	4,923,380	540,160
4 Policy & Finance Committee	3,191,690	2,954,350	(237,340)
5 Total Service Budgets	11,640,720	12,690,480	1,049,760
Other Operating Income & Expenditure			
6 CCTV savings	(20,500)	0	20,500
7 Commercial Plan - target savings		(84,000)	(84,000)
Other Employee Expenses			
8 Apprenticeship Levy	42,000	42,000	0
9 Pensions - employers % contribution	176,730	0	(176,730)
10 Pensions - employers lump sum	1,038,690	1,069,760	31,070
11 Pensions - auto enrolment	33,500	34,890	1,390
12 Pensions - Pensions Act	206,390	210,520	4,130
13 Management Transitional Arrangements	0	(55,000)	(55,000)
14 Drainage Levy	523,530	533,630	10,100
15 Total other operating income & expenditure	2,000,340	1,751,800	(248,540)
Financing and Investment income & expenditure			
16 Capital Financing Cost	747,410	621,050	(126,360)
17 Investment Interest received	(554,390)	(368,750)	185,640
18 Total Financing and Investment income & expenditure	193,020	252,300	59,280
Taxation and Non Specific Grant Income			
Revenue Support Grant			
19 Formula Grant	(1,048,590)	(592,370)	456,220
Non Domestic Rates			
20 (NDR Growth)/Shortfall on baseline funding	(1,100,000)	(1,133,200)	(33,200)
21 Retained NDR	(3,434,500)	(3,537,700)	(103,200)
22 100% Renewable Energy retained NDR	0	(660,000)	(660,000)
23 Levy payable to the pool	0	1,142,500	1,142,500
Non Domestic Rates S31 Grant			
24 S31 Grants	(946,100)	(1,501,500)	(555,400)
25 New Homes Bonus	(1,903,260)	(1,491,090)	412,170
26 Total Taxation and Non Specific Grant Income	(8,432,450)	(7,773,360)	659,090
Contributions to/(from) Reserves and Balances			
Contributions to/(from) Unusable Reserves			
27 Deferred charges	(469,700)	(599,360)	(129,660)
28 Capital Charges	(1,339,700)	(1,645,710)	(306,010)
29 Contributions to/(from) Usable Reserves	917,610	434,200	(483,410)
30 New Homes Bonus grant to reserves	1,903,260	1,491,090	(412,170)
31 Total Contributions to/from Reserves and Balances	1,011,470	(319,780)	(1,331,250)
32 Net Call on Collection Fund	6,413,100	6,601,440	188,340

SUMMARY OF DISTRICT COUNCIL BUDGET REQUIREMENT

A	B	C	D	E	F	G
Committee	Estimate 2017/18 £	Estimate 2018/19 £	C-B More (Less) £	Estimate 2019/20 £	Estimate 2020/21 £	Estimate 2021/22 £
1 Economic Development Committee	2,058,730	2,526,910	468,180	2,405,880	2,536,220	2,563,340
2 Homes & Communities Committee	2,007,080	2,285,840	278,760	2,287,550	2,307,380	2,339,220
3 Leisure & Environment Committee	4,383,220	4,923,380	540,160	4,994,430	5,061,520	5,148,950
4 Policy & Finance Committee	3,191,690	2,954,350	(237,340)	2,933,470	2,964,660	2,992,410
5 Total Service Budgets	11,640,720	12,690,480	1,049,760	12,621,330	12,869,780	13,043,920
Other Operating Income & Expenditure						
6 CCTV savings	(20,500)	0	20,500	0	0	0
7 Commercial Plan - target savings		(84,000)	(84,000)	(334,000)	(334,000)	(334,000)
Other Employee Expenses						
8 Annual pay award above 1% for 2019/20	0	0	0	113,400	113,400	113,400
9 Apprenticeship Levy	42,000	42,000	0	42,000	42,000	42,000
10 Pensions - employers % contribution	176,730	0	(176,730)	0	0	0
11 Pensions - employers lump sum	1,038,690	1,069,760	31,070	1,101,580	1,101,580	1,101,580
12 Pensions - auto enrolment	33,500	34,890	1,390	34,890	34,890	34,890
13 Pensions - Pensions Act	206,390	210,520	4,130	214,730	219,030	223,410
14 Management Transitional Arrangements	0	(55,000)	(55,000)	0	0	0
15 Drainage Levy	523,530	533,630	10,100	544,680	555,570	566,680
16 Total other operating income & expenditure	2,000,340	1,751,800	(248,540)	1,717,280	1,732,470	1,747,960
Financing and Investment income & expenditure						
17 Capital Financing Cost	747,410	621,050	(126,360)	683,430	826,240	970,140
18 Investment Interest received	(554,390)	(368,750)	185,640	(395,080)	(446,660)	(446,660)
19 Total Financing and Investment income & expenditure	193,020	252,300	59,280	288,350	379,580	523,480
Taxation and Non Specific Grant Income						
Revenue Support Grant						
20 Formula Grant	(1,048,590)	(592,370)	456,220	(82,780)	0	0
Non Domestic Rates						
21 (NDR Growth)/Shortfall on baseline funding	(1,100,000)	(1,133,200)	(33,200)	(1,133,200)	(1,133,200)	(1,133,200)
22 Retained NDR	(3,434,500)	(3,537,700)	(103,200)	(3,616,170)	(3,714,820)	(3,789,120)
23 100% Renewable Energy retained NDR	0	(660,000)	(660,000)	(660,000)	(660,000)	(660,000)
24 Levy payable to the pool	0	1,142,500	1,142,500	1,166,540	357,540	364,690
Non Domestic Rates S31 Grant						
25 S31 Grants	(946,100)	(1,501,500)	(555,400)	(1,501,500)	(1,501,500)	(1,501,500)
26 New Homes Bonus	(1,903,260)	(1,491,090)	412,170	(1,667,000)	(1,767,000)	(1,886,000)
27 Total Taxation and Non Specific Grant Income	(8,432,450)	(7,773,360)	659,090	(7,494,110)	(8,418,980)	(8,605,130)
Contributions to/(from) Reserves and Balances						
Contributions to/(from) Unusable Reserves						
28 Deferred charges	(469,700)	(599,360)	(129,660)	(599,360)	(599,360)	(599,360)
29 Capital Charges	(1,339,700)	(1,645,710)	(306,010)	(1,659,910)	(1,678,090)	(1,709,890)
Contributions to/(from) Usable Reserves						
30 Contributions to/(from) Usable Reserves	917,610	434,200	(483,410)	(69,550)	489,810	327,190
31 New Homes Bonus Grant to Reserves	1,903,260	1,491,090	(412,170)	1,667,000	1,767,000	1,886,000
32 Total Contributions to/from Reserves and Balances	1,011,470	(319,780)	(1,331,250)	(661,820)	(20,640)	(96,060)
33 Net Call on Collection Fund	6,413,100	6,601,440	188,340	6,471,030	6,542,210	6,614,170

BUDGET SUMMARY - SUBJECTIVE ANALYSIS OF OVERALL SERVICE EXPENDITURE

CODE	DESCRIPTION	2017/18 BASE BUDGET	2018/19 BASE BUDGET	More (Less)
111	SALARIES AND WAGES	9,217,220	9,189,100	(28,120)
112	OTHER SALARIES/WAGES PAYMENTS	31,390	31,390	0
113	NATIONAL INSURANCE	863,340	948,610	85,270
114	SUPERANNUATION	1,102,130	1,300,830	198,700
115	OTHER EMPLOYERS CONTRIBUTIONS	24,500	21,000	(3,500)
	EMPLOYEE SUB TOTAL	11,238,580	11,490,930	252,350
211	REPAIRS AND MAINTENANCE	208,570	268,170	59,600
212	ENERGY COSTS	271,850	195,070	(76,780)
213	RENT	146,640	160,890	14,250
214	RATES	289,050	331,530	42,480
215	WATER SERVICES	51,520	46,560	(4,960)
217	CLEANING AND DOMESTIC	6,850	9,350	2,500
219	CONTRIBUTION TO FUNDS	420,810	408,950	(11,860)
311	TRANSPORT	935,940	988,030	52,090
315	CAR ALLOWANCES	96,930	121,480	24,550
316	INSURANCE	68,130	76,490	8,360
411	EQUIPMENT AND FURNITURE	202,000	259,030	57,030
412	MATERIALS	36,420	33,230	(3,190)
421	CATERING	60,260	70,820	10,560
431	CLOTHING AND UNIFORMS	24,270	25,060	790
441	GENERAL OFFICE EXPENSES	274,930	266,630	(8,300)
451	CONTRACTUAL	1,225,610	1,310,260	84,650
452	OTHER SERVICES	571,450	763,830	192,380
453	LEASING PREMIUMS	0	332,290	332,290
461	COMMUNICATIONS AND COMPUTING	799,810	783,220	(16,590)
471	STAFF	31,330	37,170	5,840
472	MEMBERS	253,310	247,350	(5,960)
473	CHAIRMAN	10,180	7,630	(2,550)
481	GRANTS	408,480	405,690	(2,790)
482	SUBSCRIPTIONS	47,510	49,860	2,350
491	INSURANCE	256,460	323,750	67,290
492	CONTRIBS TO FUNDS AND PROVISNS	233,890	208,520	(25,370)
493	PAYMENTS TO THIRD PARTIES	1,120,240	1,203,640	83,400
497	DISCOUNTS	11,360	10,160	(1,200)
611	HOUSING BENEFITS	25,262,000	24,475,000	(787,000)
612	OTHER TRANSFER PAYMENTS	65,550	83,000	17,450
711	ADMIN BUILDINGS	774,280	739,130	(35,150)
712	CENTRAL DEPARTMENT SUPPORT	4,546,910	5,217,850	670,940
713	CSS MONTHLY PERCENTAGE RECHGS	124,140	119,780	(4,360)
714	CENTRAL EXPENSES	519,960	615,950	95,990
715	DEPARTMENTAL ADMINISTRATION	728,470	650,320	(78,150)
821	CAPITAL CHARGE	1,809,400	2,245,070	435,670
	RUNNING EXPENSES SUB TOTAL	41,894,510	43,090,760	1,196,250
911	GOVERNMENT GRANTS	(25,440,880)	(24,628,500)	812,380
922	CONTRIBUTIONS FROM OTHER LAS	(398,580)	(220,570)	178,010
928	RECHARGE NON GF ACCOUNTS	(2,020,450)	(2,248,780)	(228,330)
929	OTHER GRANTS	(9,480)	(9,670)	(190)
931	SALES	(524,870)	(497,880)	26,990
932	FEES AND CHARGES	(4,010,900)	(4,026,490)	(15,590)
933	RENTS	(1,281,390)	(1,535,190)	(253,800)
934	LOAN REPAYMENTS	0	(180,000)	(180,000)
938	FEES AND CHARGES	(347,890)	(419,260)	(71,370)
939	OTHER RECEIPTS	(716,280)	(747,390)	(31,110)
941	INTEREST	(630)	(650)	(20)
951	RECHARGE GF REV ACCOUNTS	(6,693,750)	(7,343,020)	(649,270)
958	RECHARGES - CAR PARKS	(28,420)	(27,520)	900
958	INT CHARGE FOR SERVICES (dog bins)	(6,700)	(6,290)	410
961	REVENUE APPROPRIATION ADJUST	(12,150)	0	12,150
	INCOME SUB TOTAL	(41,492,370)	(41,891,210)	(398,840)
	COMMITTEE TOTAL	11,640,720	12,690,480	1,049,760

COUNCIL TAX REQUIREMENT AND COUNCIL TAX 2018/19

	Estimate 2017-18 £	Estimate 2018-19 £	More (Less) £
NSDC Budget Requirement	11,996,190	11,382,210	(613,980)
Less Formula Grant	1,048,590	592,370	(456,220)
Less Retained NDR (including growth)	4,534,500	4,188,400	(346,100)
NSDC Budget Requirement	6,413,100	6,601,440	188,340
Less Council Tax Surplus	94,651	76,640	(18,011)
To be collected through Council Tax	6,318,449	6,524,800	206,351
Tax Base	37828.75	38320.19	
Council Tax Level NSDC	167.03	170.27	
Parish Precepts	2,709,712.94	2,810,467.42	100,754
Average Parish Precept	71.63	73.34	
Overall NSDC + Parish Council Tax	238.66	243.61	

**SUMMARY OF DISTRICT COUNCIL
SERVICE BUDGETS
2018/19**

BUDGET SUMMARY

ECONOMIC DEVELOPMENT

CODE	DESCRIPTION	2017/18	2018/19	MORE/ (LESS)
		INITIAL BUDGET	BASE BUDGET	
A10104	GILSTRAP INTERPRETATION CENTR	0	0	0
A10105	NEWARK CASTLE/CASTLE GROUNDS	43,790	54,800	11,010
A10108	RESOURCE CENTRE. MUSEUMS	22,740	24,430	1,690
A10109	HERITAGE, CULTURE & VISITORS	523,670	630,470	106,800
A10813	LAND CHARGES	(63,490)	(63,130)	360
A11314	LINCOLN ROAD SPORTS HALL	14,770	16,450	1,680
A11331	PARKS AND PLAYING FIELDS	27,510	28,660	1,150
A11334	PRIVATE ESTATES	17,150	23,460	6,310
A11335	CLOSED CHURCHYARDS	4,900	4,950	50
A11336	VICAR WATER PARK	62,640	67,110	4,470
A11337	COMMUNITY FACILITIES MGMT	45,210	46,650	1,440
A11338	SCONCE & DEVON PARK	70,500	72,900	2,400
A11573	PROMOTION OF TOURISM	98,980	138,980	40,000
A11574	SHERWOOD YOUTH HOSTEL	(19,000)	(19,050)	(50)
A11601	GROWTH TECHNICAL SUPPORT	147,880	158,610	10,730
A11604	DEVELOPMENT MANAGEMENT	(110,890)	(32,410)	78,480
A11605	PLANNING POLICY	254,390	251,580	(2,810)
A11606	BUILDING CONTROL	120,840	88,190	(32,650)
A11610	LOCAL DEVELOPMENT FRAMEWORK	53,060	54,120	1,060
A11611	COMMUNITY INFRASTRUCTURE LEVY	23,310	0	(23,310)
A11702	ENVIRONMENTAL SCHEMES	18,930	21,320	2,390
A11810	NEWARK BUSINESS INNOVATION CEN	20,410	18,440	(1,970)
A11813	SUTTON ON TRENT WORKSHOPS	(32,970)	(32,480)	490
A11814	CREWE CLOSE BLIDWORTH WORKSHOP	(42,650)	(41,910)	740
A11815	BOUGHTON WORKSHOPS	(38,420)	(37,790)	630
A11816	CHURCH FARM WORKSHOPS	(20,000)	(21,640)	(1,640)
A11817	BILSTHORPE WORKSHOPS	(37,320)	(36,510)	810
A11818	BURMA ROAD WORKSHOPS	(14,480)	(14,820)	(340)
A11820	BURMA ROAD, BLIDWORTH	920	1,170	250
A11821	CLIPSTONE WORKSHOPS	(32,060)	(31,750)	310
A11822	BOUGHTON ADVANCE FACTORY	(36,040)	(35,530)	510
A11823	CLIPSTONE ADVANCED FACTORIES	(35,940)	(35,030)	910
A11824	SHERWOOD FOREST CRAFT CENTRE	(19,890)	(16,900)	2,990
A11826	CLIPSTONE HOLDING CENTRE	(14,690)	(10,460)	4,230
A11828	LEACH WAY BLIDWORTH ADV	(35,300)	(35,230)	70
A11829	KEEPERS COTTAGE	(1,780)	0	1,780
A11842	DEVELOPMENT COSTS	0	50,000	50,000
A11843	DEVELOPMENT COMPANY	0	114,380	114,380
A11851	ECONOMIC GROWTH	250,710	256,620	5,910
A12001	PARKING SERVICES ADMIN	100,370	131,690	31,320
A12011	SURFACE CAR PARKS NEWARK	(645,170)	(535,930)	109,240
A12014	NEWARK LORRY PARK	(257,180)	(256,740)	440
A12019	SURFACE CAR PARK OLLERTON	7,380	7,400	20
A12211	RIVERSIDE ARENA MARKET	(10,000)	(6,500)	3,500
A12401	OTHER PROPERTIES & WSHOP VOIDS	31,450	10,630	(20,820)
A12506	GROWTH INVESTMENT FUND	67,000	(118,200)	(185,200)
A15002	CREW LANE DEPOT	(17,390)	(17,580)	(190)
A15023	GROUNDS MAINTENANCE	213,230	205,290	(7,940)
	TOTAL	757,080	1,078,710	321,630
	Central Recharges	1,765,870	1,941,350	175,480
	Capital Charges	343,980	333,650	(10,330)
	Income from recharges	(808,200)	(826,800)	(18,600)
	TOTAL	2,058,730	2,526,910	468,180

**BUDGET SUMMARY
ECONOMIC DEVELOPMENT SUBJECTIVE SUMMARY**

	2017/18	2018/19	
	INITIAL	BASE	More
CODE DESCRIPTION	BUDGET	BUDGET	(Less)
111 SALARIES AND WAGES	2,112,050	2,161,470	49,420
113 NATIONAL INSURANCE	188,410	204,300	15,890
114 SUPERANNUATION	237,280	281,540	44,260
EMPLOYEE SUB TOTAL	2,537,740	2,647,310	109,570
211 REPAIRS AND MAINTENANCE	112,670	111,070	(1,600)
212 ENERGY COSTS	128,720	128,470	(250)
213 RENT	124,490	142,090	17,600
214 RATES	108,190	164,790	56,600
215 WATER SERVICES	21,180	23,030	1,850
217 CLEANING AND DOMESTIC	1,170	1,350	180
219 CONTRIBUTION TO FUNDS	179,920	185,170	5,250
311 TRANSPORT	75,290	85,780	10,490
315 CAR ALLOWANCES	18,350	17,260	(1,090)
316 INSURANCE	11,110	12,250	1,140
411 EQUIPMENT AND FURNITURE	16,080	15,170	(910)
412 MATERIALS	19,300	16,710	(2,590)
421 CATERING	59,030	60,220	1,190
431 CLOTHING AND UNIFORMS	6,790	6,860	70
441 GENERAL OFFICE EXPENSES	153,960	147,660	(6,300)
451 CONTRACTUAL	489,380	537,440	48,060
452 OTHER SERVICES	249,210	396,640	147,430
453 LEASING PREMIUMS	0	332,290	332,290
461 COMMUNICATIONS AND COMPUTING	53,240	40,540	(12,700)
471 STAFF	9,000	12,410	3,410
481 GRANTS	10,000	0	(10,000)
482 SUBSCRIPTIONS	5,540	5,380	(160)
491 INSURANCE	82,540	107,860	25,320
492 CONTRIBS TO FUNDS AND PROVISNS	23,990	24,020	30
493 OTHER	517,050	577,720	60,670
497 DISCOUNTS	11,360	10,160	(1,200)
711 ADMIN BUILDINGS	357,940	375,140	17,200
712 CENTRAL DEPARTMENT SUPPORT	900,710	1,014,720	114,010
713 CSS MONTHLY PERCENTAGE RECHGS	21,700	25,520	3,820
714 CENTRAL EXPENSES	900	0	(900)
715 DEPARTMENTAL ADMINISTRATION	484,620	525,970	41,350
821 CAPITAL CHARGE	343,980	333,650	(10,330)
RUNNING EXPENSES SUB TOTAL	4,597,410	5,437,340	839,930
922 Contributions From Other Las	(115,490)	(34,830)	80,660
928 Recharge Non Gf Accounts	(204,770)	(279,060)	(74,290)
931 Sales	(325,110)	(293,110)	32,000
932 Fees And Charges	(2,623,270)	(2,585,640)	37,630
933 Rents	(659,940)	(947,190)	(287,250)
934 Loan Repayments	0	(180,000)	(180,000)
938 Fees And Charges	(176,520)	(255,140)	(78,620)
939 Other Receipts	(150,970)	(155,970)	(5,000)
951 Recharge Gf Rev Accounts	(808,200)	(826,800)	(18,600)
961 Revenue Appropriation Adjust	(12,150)	0	12,150
INCOME SUB TOTAL	(5,076,420)	(5,557,740)	(481,320)
COMMITTEE TOTAL	2,058,730	2,526,910	468,180

HOMES & COMMUNITIES

CODE	DESCRIPTION	2017/18	2018/19	
		INITIAL BUDGET	BASE BUDGET	MORE / (LESS)
A10204	MISCELLANEOUS HOUSING (GF)	(530)	(650)	(120)
A10212	PRIVATE SECTOR SPEECH CALL	(70,450)	(83,160)	(12,710)
A10213	HOUSING OPTIONS	345,140	387,660	42,520
A10215	STRATEGIC HSG (WAS COMMUNITY)	62,670	71,950	9,280
A10802	ICT	414,430	492,430	78,000
A10804	PAYMENTS & RECEIPTS	17,010	3,820	(13,190)
A10809	CUSTOMER SERVICES	401,180	420,830	19,650
A10810	COMMUNICATIONS & CUST SERVICES	117,460	124,130	6,670
A10814	LICENSING ADMIN	(37,570)	(51,670)	(14,100)
A10816	COMMUNITY SAFETY	38,790	39,300	510
A10823	ANTI-SOCIAL BEHAVIOUR	28,380	36,990	8,610
A10826	DOMESTIC VIOLENCE	28,250	30,080	1,830
A10834	SOUTHWELL LIBRARY SERVICE	0	1,960	1,960
A11126	CCTV	116,880	93,840	(23,040)
A11607	ENERGY AND HOME SUPPORT	65,860	67,580	1,720
A11921	GRANTS AND CONCESSIONS	396,030	424,870	28,840
A11923	EMERGENCY PLANNING	55,420	60,290	4,870
A15013	IS NON STOCK RECHARGES	(1,340)	0	1,340
	SUB TOTAL	1,977,610	2,120,250	142,640
	Central Recharges	585,440	856,370	270,930
	Capital Charges	671,330	783,140	111,810
	Income from recharges	(1,227,300)	(1,473,920)	(246,620)
	TOTAL	2,007,080	2,285,840	278,760

**BUDGET SUMMARY
HOMES & COMMUNITIES SUBJECTIVE SUMMARY**

CODE	DESCRIPTION	2017/18	2018/19	
		INITIAL BUDGET	BASE BUDGET	More (Less)
111	SALARIES AND WAGES	1,552,170	1,655,060	102,890
113	NATIONAL INSURANCE	138,950	166,430	27,480
114	SUPERANNUATION	173,220	218,670	45,450
	EMPLOYEE SUB TOTAL	1,864,340	2,040,160	175,820
211	REPAIRS AND MAINTENANCE	560	0	(560)
212	ENERGY COSTS	1,500	0	(1,500)
213	RENT	20,950	17,600	(3,350)
214	RATES	2,500	0	(2,500)
215	WATER SERVICES	270	0	(270)
217	CLEANING AND DOMESTIC	220	0	(220)
219	CONTRIBUTION TO FUNDS	16,300	16,300	0
315	CAR ALLOWANCES	14,630	13,230	(1,400)
411	EQUIPMENT AND FURNITURE	98,720	157,540	58,820
421	CATERING	150	100	(50)
431	CLOTHING AND UNIFORMS	1,130	1,130	0
441	GENERAL OFFICE EXPENSES	30,400	29,040	(1,360)
451	CONTRACTUAL	12,350	5,100	(7,250)
452	OTHER SERVICES	70,540	66,930	(3,610)
461	COMMUNICATIONS AND COMPUTING	203,920	209,800	5,880
471	STAFF	4,790	3,940	(850)
481	GRANTS	380,940	388,920	7,980
482	SUBSCRIPTIONS	3,230	3,240	10
491	INSURANCE	39,200	55,370	16,170
492	CONTRIBS TO FUNDS AND PROVISNS	209,900	184,500	(25,400)
493	OTHER	108,320	129,310	20,990
612	OTHER TRANSFER PAYMENTS	65,550	83,000	17,450
711	ADMIN BUILDINGS	78,450	70,560	(7,890)
712	CENTRAL DEPARTMENT SUPPORT	464,080	560,560	96,480
713	CSS MONTHLY PERCENTAGE RECHGS	24,910	18,700	(6,210)
714	CENTRAL EXPENSES	10,820	199,280	188,460
715	DEPARTMENTAL ADMINISTRATION	7,280	7,270	(10)
821	CAPITAL CHARGE	671,330	783,140	111,810
	RUNNING EXPENSES SUB TOTAL	2,542,940	3,004,560	461,620
922	Contributions From Other Las	(21,440)	(21,440)	0
928	Recharge Non Gf Accounts	(620,370)	(713,710)	(93,340)
929	Other Grants	(9,480)	(9,670)	(190)
931	Sales	(120,200)	(119,770)	430
932	Fees And Charges	(17,840)	(6,500)	11,340
933	Rents	(168,230)	(196,600)	(28,370)
938	Fees And Charges	(109,170)	(101,120)	8,050
939	Other Receipts	(99,200)	(110,500)	(11,300)
941	Interest	(630)	(650)	(20)
951	Recharge Gf Rev Accounts	(1,227,300)	(1,473,920)	(246,620)
951	Recharges	(6,340)	(5,000)	1,340
	INCOME SUB TOTAL	(2,400,200)	(2,758,880)	(358,680)
	COMMITTEE TOTAL	2,007,080	2,285,840	278,760

BUDGET SUMMARY

LEISURE & ENVIRONMENT

CODE	DESCRIPTION	2017/18	2018/19	
		INITIAL BUDGET	BASE BUDGET	MORE/ (LESS)
A10701	UPKEEP OF DYKES	7,450	6,250	(1,200)
A11002	DOMESTIC REFUSE COLLECTION	1,578,570	1,746,810	168,240
A11101	PUBLIC CONVENIENCES	44,820	33,360	(11,460)
A11103	SEWERAGE WORKS	27,310	28,890	1,580
A11104	STREET SWEEPING	463,040	555,940	92,900
A11107	DOG CONTROL	61,820	44,510	(17,310)
A11110	NATIONAL ASSISTANCE ACT BURIAL	3,600	3,500	(100)
A11135	ENVIRONMENTAL HEALTH	650,900	674,900	24,000
A11137	BRUNEL DRIVE DEPOT ADMIN	51,710	54,210	2,500
A11201	LOWDHAM CEMETERY	(1,960)	0	1,960
A11305	SOUTHWELL LEISURE CENTRE	94,680	95,850	1,170
A11321	NEIGHBOURHOOD CENTRES	28,160	23,010	(5,150)
A11339	NEWARK SPORTS HUB	7,200	7,200	0
A11442	ARTS DEVELOPMENT	41,010	39,630	(1,380)
A11576	ACTIVE 4 TODAY	127,940	138,190	10,250
A11582	LIFE SAVING	0	0	0
A11583	COMMUNITY SPORTS & ARTS DEV	67,590	69,430	1,840
A11731	STREET NAMING	41,990	40,910	(1,080)
A12221	NEWARK LIVESTOCK MARKET	(218,000)	(200,000)	18,000
A15003	BRUNEL DRIVE DEPOT	106,320	103,960	(2,360)
A26901	VEHICLE POOL WORKSHOP	(80,160)	(86,670)	(6,510)
A26910	VEHICLE POOL NSH	(1,360)	(1,490)	(130)
	TOTAL	3,102,630	3,378,390	275,760
	Central Recharges	872,830	902,540	29,710
	Capital Charges	690,160	953,010	262,850
	Income from recharges	(282,400)	(310,560)	(28,160)
	TOTAL	4,383,220	4,923,380	540,160

BUDGET SUMMARY
LEISURE & ENVIRONMENT SUBJECTIVE SUMMARY

CODE	DESCRIPTION	2017/18	2018/19	More (Less)
		INITIAL BUDGET	BASE BUDGET	
111	SALARIES AND WAGES	2,406,290	2,495,030	88,740
113	NATIONAL INSURANCE	212,350	226,750	14,400
114	SUPERANNUATION	292,640	358,050	65,410
	EMPLOYEE SUB TOTAL	2,911,280	3,079,830	168,550
211	REPAIRS AND MAINTENANCE	43,100	45,970	2,870
212	ENERGY COSTS	40,830	39,600	(1,230)
213	RENT	1,200	1,200	0
214	RATES	47,560	46,540	(1,020)
215	WATER SERVICES	14,980	16,030	1,050
217	CLEANING AND DOMESTIC	800	1,000	200
219	CONTRIBUTION TO FUNDS	88,890	92,330	3,440
311	TRANSPORT	860,650	902,250	41,600
315	CAR ALLOWANCES	28,810	27,800	(1,010)
316	INSURANCE	57,020	64,240	7,220
411	EQUIPMENT AND FURNITURE	79,780	80,570	790
412	MATERIALS	16,920	16,320	(600)
421	CATERING	530	0	(530)
431	CLOTHING AND UNIFORMS	15,070	16,320	1,250
441	GENERAL OFFICE EXPENSES	6,220	4,890	(1,330)
451	CONTRACTUAL	361,290	381,840	20,550
452	OTHER SERVICES	56,970	67,170	10,200
461	COMMUNICATIONS AND COMPUTING	13,820	3,410	(10,410)
471	STAFF	1,780	1,230	(550)
481	GRANTS	17,540	16,770	(770)
491	INSURANCE	48,820	76,400	27,580
493	OTHER	363,320	357,400	(5,920)
711	ADMIN BUILDINGS	120,260	111,320	(8,940)
712	CENTRAL DEPARTMENT SUPPORT	655,090	694,180	39,090
713	CSS MONTHLY PERCENTAGE RECHGS	16,180	15,960	(220)
714	CENTRAL EXPENSES	40	0	(40)
715	DEPARTMENTAL ADMINISTRATION	81,260	81,080	(180)
821	CAPITAL CHARGE	690,160	953,010	262,850
	RUNNING EXPENSES SUB TOTAL	3,728,890	4,114,830	385,940
922	Contributions From Other Las	(78,790)	0	78,790
928	Recharge Non Gf Accounts	(297,270)	(336,240)	(38,970)
931	Sales	(78,060)	(85,000)	(6,940)
932	Fees And Charges	(996,790)	(1,018,250)	(21,460)
933	Rents	(218,000)	(200,000)	18,000
938	Fees And Charges	(62,200)	(63,000)	(800)
939	Other Receipts	(214,660)	(229,420)	(14,760)
951	Recharge Gf Rev Accounts	(282,400)	(310,560)	(28,160)
951	Recharges	(22,080)	(22,520)	(440)
958	Int Charge For Services	(6,700)	(6,290)	410
	INCOME SUB TOTAL	(2,256,950)	(2,271,280)	(14,330)
	COMMITTEE TOTAL	4,383,220	4,923,380	540,160

BUDGET SUMMARY

POLICY & FINANCE

CODE	DESCRIPTION	2017/18	2018/19	
		INITIAL BUDGET	BASE BUDGET	MORE/ (LESS)
A10601	ELECTORAL REGISTRATION	85,390	69,990	(15,400)
A10803	INTERNAL AUDIT	80,670	76,920	(3,750)
A10805	INCOME SECTION	24,770	26,220	1,450
A10806	BANK CHARGES	93,370	113,820	20,450
A10807	MORTGAGE ADMINISTRATION	(2,860)	(3,090)	(230)
A10812	HUMAN RESOURCES	182,390	193,240	10,850
A10815	POLICY & COMMISSIONING	148,430	0	(148,430)
A10818	COMMITTEE SECTION	200,490	218,840	18,350
A10819	LEGAL SECTION	176,700	182,840	6,140
A10821	KELHAM HALL	62,330	0	(62,330)
A10827	BUILDING SERVICES	96,320	0	(96,320)
A10832	CENTRAL TELEPHONES	50,460	48,150	(2,310)
A10833	CENTRAL POSTAGES	44,880	39,780	(5,100)
A10841	CENTRAL PERSONNEL EXPENSES	111,140	111,390	250
A10842	OTHER EMPLOYEE EXPENSES	17,770	19,450	1,680
A10845	INFORMATION GOVERNANCE	65,120	72,340	7,220
A10864	CORPORATE MANAGEMENT TEAM	649,020	736,400	87,380
A10895	FINANCIAL SERVICES	402,920	442,610	39,690
A10896	PERFORMANCE	81,390	165,290	83,900
A10897	PROCUREMENT	40,810	41,200	390
A10898	ADMINISTRATION SERVICES	338,540	348,300	9,760
A10904	COUNCIL TAX	(25,380)	(21,210)	4,170
A10905	RENT ALLOWANCES	(16,950)	25,500	42,450
A10907	RENT REBATES	20,070	20,000	(70)
A10908	HOUSING BENEFIT ADMIN	71,040	81,420	10,380
A10910	DISCRETIONARY HOUSING PAYMENTS	0	0	0
A11122	RISK MANAGEMENT	67,200	71,670	4,470
A11332	KELHAM HALL GROUNDS	(1,120)	0	1,120
A11831	CASTLE HOUSE	47,020	118,810	71,790
A11832	OLLERTON HALL	0	15,000	15,000
A11841	CORPORATE PROPERTY	217,200	229,150	11,950
A11844	CORPORATE DEVELOPMENT	0	67,610	67,610
A11901	MEMBERS EXPENSES	281,520	276,970	(4,550)
A11902	CIVIC EXPENSES	24,380	20,910	(3,470)
A11911	OTHER FINANCIAL TRANSACTIONS	(150,000)	(320,000)	(170,000)
A12301	ELECTION EXPENSES	37,030	33,440	(3,590)
A12507	MOVING AHEAD	122,110	0	(122,110)
A12510	DEMOCRATIC REPRESENTATION	5,000	500	(4,500)
A12512	ETHICAL GOVERNANCE & STANDARDS	500	300	(200)
A12520	CORPORATE MANAGEMENT	209,540	180,390	(29,150)
A15028	COMBINED SERVICE COSTS	133,930	125,680	(8,250)
A15029	CORPORATE PRINTERS	37,460	38,220	760
A15030	KELHAM HALL EVENTS	(36,510)	0	36,510
	TOTAL	3,994,090	3,868,050	(126,040)
	Central Recharges	3,469,520	3,607,770	138,250
	Capital Charges	103,930	175,270	71,340
	Income from recharges	(4,375,850)	(4,696,740)	(320,890)
	TOTAL	3,191,690	2,954,350	(237,340)

BUDGET SUMMARY
POLICY & FINANCE SUBJECTIVE SUMMARY

CODE DESCRIPTION	2017/18	2018/19	
	INITIAL BUDGET	BASE BUDGET	More (Less)
111 SALARIES AND WAGES	3,146,710	2,877,540	(269,170)
112 OTHER SALARIES/WAGES PAYMENTS	31,390	31,390	0
113 NATIONAL INSURANCE	323,630	351,130	27,500
114 SUPERANNUATION	398,990	442,570	43,580
115 OTHER EMPLOYERS CONTRIBUTIONS	24,500	21,000	(3,500)
EMPLOYEE SUB TOTAL	3,925,220	3,723,630	(201,590)
211 REPAIRS AND MAINTENANCE	52,240	111,130	58,890
212 ENERGY COSTS	100,800	27,000	(73,800)
214 RATES	130,800	120,200	(10,600)
215 WATER SERVICES	15,090	7,500	(7,590)
217 CLEANING AND DOMESTIC	4,660	7,000	2,340
219 CONTRIBUTION TO FUNDS	135,700	115,150	(20,550)
315 CAR ALLOWANCES	35,140	63,190	28,050
411 EQUIPMENT AND FURNITURE	7,420	5,750	(1,670)
412 MATERIALS	200	200	0
421 CATERING	550	10,500	9,950
431 CLOTHING AND UNIFORMS	1,280	750	(530)
441 GENERAL OFFICE EXPENSES	84,350	85,040	690
451 CONTRACTUAL	362,590	385,880	23,290
452 OTHER SERVICES	194,730	233,090	38,360
461 COMMUNICATIONS AND COMPUTING	528,830	529,470	640
471 STAFF	15,760	19,590	3,830
472 MEMBERS	253,310	247,350	(5,960)
473 CHAIRMAN	10,180	7,630	(2,550)
482 SUBSCRIPTIONS	38,740	41,240	2,500
491 INSURANCE	85,900	84,120	(1,780)
493 OTHER	131,550	139,210	7,660
611 HOUSING BENEFITS	25,262,000	24,475,000	(787,000)
711 ADMIN BUILDINGS	217,630	182,110	(35,520)
712 CENTRAL DEPARTMENT SUPPORT	2,527,030	2,948,390	421,360
713 CSS MONTHLY PERCENTAGE RECHGS	61,350	59,600	(1,750)
714 CENTRAL EXPENSES	508,200	416,670	(91,530)
715 DEPARTMENTAL ADMINISTRATION	155,310	36,000	(119,310)
821 CAPITAL CHARGE	103,930	175,270	71,340
RUNNING EXPENSES SUB TOTAL	31,025,270	30,534,030	(491,240)
911 Government Grants	(25,440,880)	(24,628,500)	812,380
922 Contributions From Other Las	(182,860)	(164,300)	18,560
928 Recharge Non Gf Accounts	(898,040)	(919,770)	(21,730)
931 Sales	(1,500)	0	1,500
932 Fees And Charges	(373,000)	(416,100)	(43,100)
933 Rents	(235,220)	(191,400)	43,820
939 Other Receipts	(251,450)	(251,500)	(50)
951 Recharge Gf Rev Accounts	(4,375,850)	(4,731,740)	(355,890)
INCOME SUB TOTAL	(31,758,800)	(31,303,310)	455,490
COMMITTEE TOTAL	3,191,690	2,954,350	(237,340)

CAPITAL PROGRAMME
2017/18 to 2022/23

CAPITAL PROGRAMME 2018/19 - 2021/22										APPENDIX A
For information only										
	SCHEME	External Funding	Total Scheme Cost	Actual Spend pre 2017/18	2017/18 Forecast	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	
GENERAL FUND										
TA3286	Information Technology Investment	0	2,218,733	555,238	593,495	415,000	110,000	118,000	427,000	
TA	CUSTOMERS	0	2,218,733	555,238	593,495	415,000	110,000	118,000	427,000	
TB2250	Vehicles & Plant (NSH)	0	675,000	0		675,000				
TB2253	Vehicles & Plant (NSDC)	0	5,772,470	3,116,625	22,600	404,245	1,090,000	736,000	403,000	
TB3154	Castle Gatehouse Project	95,957	117,600	0	80,000	37,600				
TB6148	Lorry Carpark Extension	0	792,000	0	100,000	692,000				
TB6153	Cricket Facilities Kelham Rd - S106	87,000	87,000	0	52,004	34,996				
TB	COMMUNITY	182,957	7,444,070	3,116,625	254,604	1,843,841	1,090,000	736,000	403,000	
TC1000	New Council Offices	68,500	7,676,128	4,429,930	3,086,917	159,280				
TC	RESOURCES	68,500	7,676,128	4,429,930	3,086,917	159,280	0	0	0	
TE3268	Southern Link Road Contribution	9,114,779	9,500,000	1,019,215	1,200,000	1,950,000	2,250,000	3,080,785		
TE	GROWTH	9,114,779	9,500,000	1,019,215	1,200,000	1,950,000	2,250,000	3,080,785	0	
TF6011	Private Sector Disabled Facilities Grants	3,652,075	3,652,075	529,492	725,150	599,359	599,358	599,358	599,358	
TF6807	Warm Homes on Prescription	143,405	143,405		63,405	80,000	0	0	0	
TF	SAFETY	3,795,480	3,795,480	529,492	788,555	679,359	599,358	599,358	599,358	
TOTAL GENERAL FUND		13,161,716	30,634,410	9,650,500	5,923,571	5,047,480	4,049,358	4,534,143	1,429,358	

CAPITAL PROGRAMME 2018/19 - 2021/22										APPENDIX B
For information only										
	SCHEME	External Funding	Total Scheme Cost	Actual Spend pre 2017/18	2017/18 Forecast	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	
HOUSING REVENUE ACCOUNT										
PROPERTY INVESTMENT PROGRAMME										
S91100	ROOF REPLACEMENTS		1,728,000	0		432,000	432,000	432,000	432,000	
S91200	KITCHEN & BATHROOM CONVERSIONS		6,480,000	0		1,620,000	1,620,000	1,620,000	1,620,000	
S91300	EXTERNAL FABRIC		1,296,000	0		324,000	324,000	324,000	324,000	
S91400	DOORS & WINDOWS		734,400	0		183,600	183,600	183,600	183,600	
S91500	OTHER STRUCTURAL		216,370	370		54,000	54,000	54,000	54,000	
S91511	Walls Re-Rendering		226,800	10,800		54,000	54,000	54,000	54,000	
S93100	ELECTRICAL		2,592,000	0		648,000	648,000	648,000	648,000	
S93200	SMOKE ALARMS		0	0						
S93205	Carbon Monoxide Detectors		540,000	0		0	270,000	270,000	0	
S93500	HEATING		2,376,000	0		594,000	594,000	594,000	594,000	
S93600	ENERGY EFFICIENCY		648,000	0		162,000	162,000	162,000	162,000	
S95100	GARAGE FORECOURTS		324,000	0		81,000	81,000	81,000	81,000	
S95109	Garages		108,000	0		27,000	27,000	27,000	27,000	
S95200	ENVIRONMENTAL WORKS		732,780	84,780		162,000	162,000	162,000	162,000	
S95250	Communal Lighting		86,400	0		21,600	21,600	21,600	21,600	
S95252	Flood Defence Systems		54,000	10,800		10,800	10,800	10,800	10,800	
S95253	Play Areas		108,000	21,600		21,600	21,600	21,600	21,600	
S95254	Estate Remodelling		282,960	2,160		70,200	70,200	70,200	70,200	
S97100	ASBESTOS		270,000	0		108,000	54,000	54,000	54,000	
S97200	FIRE SAFETY		216,000	0		54,000	54,000	54,000	54,000	
S97300	DDA IMPROVEMENTS		86,400	0		21,600	21,600	21,600	21,600	
S97400	DISABLED ADAPTATIONS		1,728,000	0		432,000	432,000	432,000	432,000	
S97500	LEGIONELLA		129,600	0		32,400	32,400	32,400	32,400	
S99100	Property Investment Contingency		268,091	52,091		54,000	54,000	54,000	54,000	
	SUB TOTAL PROPERTY INVESTMENT	0	21,231,801	0	182,601.00	5,167,800	5,383,800	5,383,800	5,113,800	
AFFORDABLE HOUSING										
SA1031	Site Acquisition (Incl RTB)	0	2,000,000	0	800,000	600,000	600,000			
SA1033	Estate Reperation	986,799	986,799	0	252,500	734,299				
SA1041	Phase 1 Cluster 1, Newark	1,270,993	2,163,867		1,997,199	166,668				
SA1042	Phase 1 Cluster 2, Farndon HCA	346,239	2,147,636		986,604	1,161,032				
SA1043	Phase 1 Cluster 2, Farndon 1-4-1	0	206,745		134,384	72,361				
SA1044	Phase 1 Cluster 3, West	1,383,834	2,178,073		326,711	1,851,362				
SA1045	Phase 1 Cluster 4, Collingham	149,970	1,343,647		134,365	1,209,283				
SA1046	Phase 1 Cluster 5, Balderton	470,920	1,487,252		147,081	1,340,171				
SA1047	Phase 1A	0	486,358		48,636	437,722				
SA1050	Phase 2	0	6,962,349			4,873,644	2,088,705			
SA1060	Phase 3	0	6,962,349				4,873,644	2,088,705		
SA1070	Phase 4	0	6,962,349					4,873,644	2,088,705	
SA1080	Phase 5	0	4,873,644						4,873,644	
	SUB TOTAL AFFORDABLE HOUSING	4,608,755	38,761,068	0	4,827,480	12,446,541	7,562,349	6,962,349	6,962,349	
	TOTAL HOUSING REVENUE ACCOUNT	4,608,755	59,992,869	0	5,010,081	17,614,341	12,946,149	12,346,149	12,076,149	

PARISH PRECEPTS
2017/18 and 2018/19

PARISH PRECEPTS AND STATISTICS

Part of the Council's area, being the Parishes of:-	Local Tax Base	Precept 2017/18	Precept 2018/19
		£	£
1 Alverton	23.26	-	-
2 Averham	*	*	*
3 Balderton	3,025.93	259,544.00	267,330.00
4 Barnby in the Willows	103.95	2,750.00	2,900.00
5 Bathley	116.42	1,365.00	1,405.95
6 Besthorpe	78.21	6,000.00	6,300.00
7 Bilsthorpe	891.99	63,783.00	65,058.66
8 Bleasby	381.05	10,710.00	10,924.00
9 Blidworth	1,073.85	73,680.00	75,522.00
10 Bulcote	139.99	5,000.00	6,000.00
11 Carlton-on-Trent	87.52	3,009.00	3,009.00
12 Caunton	202.06	5,000.00	5,250.00
13 Caythorpe	145.23	3,000.00	2,000.00
14 Clipstone	1,321.85	119,850.00	127,545.30
15 Coddington	550.04	14,560.00	14,900.00
16 Collingham	1,106.23	40,000.00	40,600.00
17 Cotham	41.38	-	-
18 Cromwell	99.69	850.00	850.00
19 Eakring	181.76	3,660.00	3,691.00
20 East Stoke	****	****	****
21 Edingley	186.32	4,000.00	4,000.00
22 Edwinstowe	1,681.12	110,801.77	115,729.00
23 Egmanton	129.00	1,700.00	1,800.00
24 Elston	266.31	16,000.00	18,000.00
25 Epperstone	272.25	8,404.47	8,404.47
26 Farndon	801.90	51,000.00	52,530.00
27 Farnsfield	1,192.75	66,000.00	75,000.00
28 Fiskerton-cum-Morton	408.87	7,300.00	7,300.00
29 Girton	52.17	2,140.00	1,149.00
30 Gonalston	49.99	-	-
31 Grassthorpe	25.24	-	-
32 Gunthorpe	310.96	17,087.61	17,600.00
33 Halam	189.39	8,000.00	8,200.00
34 Halloughton	38.91	400.00	400.00
35 Harby	117.71	3,449.00	3,966.40
36 Hawton	34.45	1,250.00	1,250.00
37 Hockerton	84.35	3,000.00	3,000.00
38 Holme	38.61	-	-
39 Hoveringham	167.61	11,865.00	12,344.80
40 Kelham	*	-	*
41 Kersall	**	**	**
42 Kilvington	13.86	-	-
43 Kirklington	166.81	5,800.00	6,000.00
44 Kirton	110.29	5,000.00	6,000.00
45 Kneesall	**	**	**
46 Langford	***	-	-

PARISH PRECEPTS AND STATISTICS

Part of the Council's area, being the Parishes of:-	Local Tax Base	Precept 2017/18	Precept 2018/19
		£	£
47 Laxton & Moorhouse	110.19	4,600.00	4,600.00
48 Lowdham	991.98	69,599.25	70,593.00
49 Lyndhurst	5.25	-	-
50 Maplebeck	47.12	-	-
51 Meering	-	-	-
52 Newark	8,232.54	863,734.00	896,025.00
53 North Clifton	73.66	1,750.00	1,750.00
54 North Muskham	398.77	15,495.00	16,270.00
55 Norwell	214.24	4,750.00	4,841.00
56 Ollerton and Boughton	2,678.76	331,470.00	347,467.00
57 Ompton	**	**	**
58 Ossington	39.60	-	-
59 Oxton	270.27	9,500.00	10,000.00
60 Perlethorpe-cum-Budby	76.08	1,500.00	1,600.00
61 Rainworth	1,796.06	62,500.00	62,500.00
62 Rolleston	155.53	6,250.00	6,250.00
63 Rufford	233.94	4,335.00	4,000.00
64 South Clifton	121.77	1,500.00	1,500.00
65 South Muskham	196.32	9,785.00	10,075.00
66 South Scarle	87.42	4,330.00	4,474.00
67 Southwell	2,844.07	203,594.00	210,232.00
68 Spalford	34.75	-	-
69 Staunton	27.72	-	-
70 Staythorpe	*	*	*
71 Sutton-on-Trent	496.98	22,360.00	23,057.00
72 Syerston	90.29	360.00	710.00
73 Thorney	94.25	2,250.00	2,140.00
74 Thorpe	****	-	-
75 Thurgarton	230.47	6,050.00	6,900.00
76 Upton	193.15	6,509.00	6,632.00
77 Walesby	429.36	36,000.00	36,750.00
78 Wellow	194.14	5,500.00	5,500.00
79 Weston	131.87	3,750.00	3,750.00
80 Wigsley	45.64	-	-
81 Winkburn	32.77	-	-
82 Winthorpe	***	***	***
83 Fernwood	936.94	69,857.00	70,317.00
84 Kings Clipstone	120.38	9,500.00	9,500.00
Parishes joint for Precept purposes			
* Averham, Kelham, Staythorpe	241.06	3,121.00	3,270.00
** Kneesall, Kersall, Ompton	130.68	2,235.84	2,235.84
*** Winthorpe, Langford	321.15	8,569.00	8,569.00
**** East Stoke, Thorpe	85.74	3,000.00	3,000.00
TOTAL			
	38,320.19	2,709,712.94	2,810,467.42

COUNCIL TAX
2017/18 and 2018/19

Part of the Council's area, being the Parishes of:-	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Basic Level of Tax	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
District Average	1,290.61	1,505.72	1,720.82	1,935.92	2,366.12	2,796.33	3,226.53	3,871.84
						-		
1 Alverton	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
2 Averham	1,250.19	1,458.56	1,666.93	1,875.29	2,292.02	2,708.76	3,125.48	3,750.58
3 Balderton	1,300.63	1,517.41	1,734.18	1,950.95	2,384.49	2,818.04	3,251.58	3,901.90
4 Barnby in the Willows	1,260.33	1,470.39	1,680.45	1,890.50	2,310.61	2,730.73	3,150.83	3,781.00
5 Bathley	1,249.79	1,458.09	1,666.39	1,874.68	2,291.27	2,707.87	3,124.47	3,749.36
6 Besthorpe	1,295.43	1,511.34	1,727.25	1,943.15	2,374.96	2,806.78	3,238.58	3,886.30
7 Bilsthorpe	1,290.36	1,505.42	1,720.49	1,935.54	2,365.66	2,795.78	3,225.90	3,871.08
8 Bleasby	1,260.85	1,470.99	1,681.14	1,891.27	2,311.55	2,731.84	3,152.12	3,782.54
9 Blidworth	1,288.62	1,503.39	1,718.17	1,932.93	2,362.47	2,792.01	3,221.55	3,865.86
10 Bulcote	1,270.31	1,482.03	1,693.75	1,905.46	2,328.89	2,752.33	3,175.77	3,810.92
11 Carlton-on-Trent	1,264.65	1,475.43	1,686.21	1,896.98	2,318.53	2,740.09	3,161.63	3,793.96
12 Caunton	1,259.05	1,468.90	1,678.74	1,888.58	2,308.26	2,727.95	3,147.63	3,777.16
13 Caythorpe	1,250.91	1,459.40	1,667.89	1,876.37	2,293.34	2,710.32	3,127.28	3,752.74
14 Clipstone	1,306.06	1,523.74	1,741.42	1,959.09	2,394.44	2,829.80	3,265.15	3,918.18
15 Coddington	1,259.79	1,469.76	1,679.73	1,889.69	2,309.62	2,729.56	3,149.48	3,779.38
16 Collingham	1,266.20	1,477.24	1,688.27	1,899.30	2,321.36	2,743.44	3,165.50	3,798.60
17 Cotham	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
18 Cromwell	1,247.42	1,455.33	1,663.23	1,871.13	2,286.93	2,702.75	3,118.55	3,742.26
19 Eakring	1,255.27	1,464.49	1,673.70	1,882.91	2,301.33	2,719.76	3,138.18	3,765.82
20 East Stoke	1,261.17	1,471.37	1,681.57	1,891.76	2,312.15	2,732.55	3,152.93	3,783.52
21 Edingley	1,256.05	1,465.39	1,674.74	1,884.07	2,302.75	2,721.44	3,140.12	3,768.14
22 Edwinstowe	1,287.63	1,502.23	1,716.84	1,931.44	2,360.65	2,789.86	3,219.07	3,862.88
23 Egmanton	1,251.03	1,459.54	1,668.05	1,876.55	2,293.56	2,710.58	3,127.58	3,753.10
24 Elston	1,286.79	1,501.26	1,715.73	1,930.19	2,359.12	2,788.06	3,216.98	3,860.38
25 Epperstone	1,262.31	1,472.70	1,683.09	1,893.47	2,314.24	2,735.02	3,155.78	3,786.94
26 Farn don	1,285.41	1,499.64	1,713.88	1,928.11	2,356.58	2,785.05	3,213.52	3,856.22
27 Farnsfield	1,283.65	1,497.60	1,711.54	1,925.48	2,353.36	2,781.25	3,209.13	3,850.96
28 Fiskerton-cum-Morton	1,253.63	1,462.58	1,671.52	1,880.45	2,298.32	2,716.21	3,134.08	3,760.90
29 Garton	1,256.41	1,465.82	1,675.22	1,884.62	2,303.42	2,722.23	3,141.03	3,769.24
30 Gonalston	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
31 Grassthorpe	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
32 Gunthorpe	1,279.47	1,492.71	1,705.96	1,919.20	2,345.69	2,772.18	3,198.67	3,838.40
33 Halam	1,270.60	1,482.37	1,694.14	1,905.90	2,329.43	2,752.97	3,176.50	3,811.80
34 Halloughton	1,248.59	1,456.69	1,664.79	1,872.88	2,289.07	2,705.27	3,121.47	3,745.76
35 Harby	1,264.20	1,474.90	1,685.61	1,896.30	2,317.70	2,739.10	3,160.50	3,792.60
36 Hawton	1,265.92	1,476.91	1,687.90	1,898.88	2,320.85	2,742.83	3,164.80	3,797.76
37 Hockerton	1,265.45	1,476.36	1,687.27	1,898.17	2,319.98	2,741.80	3,163.62	3,796.34
38 Holme	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
39 Hoveringham	1,290.83	1,505.98	1,721.12	1,936.25	2,366.52	2,796.81	3,227.08	3,872.50
40 Kelham	1,250.19	1,458.56	1,666.93	1,875.29	2,292.02	2,708.76	3,125.48	3,750.58
41 Kersall	1,252.91	1,461.74	1,670.56	1,879.37	2,297.00	2,714.65	3,132.28	3,758.74
42 Kilvington	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
43 Kirklington	1,265.71	1,476.67	1,687.62	1,898.57	2,320.47	2,742.38	3,164.28	3,797.14
44 Kirton	1,278.00	1,491.00	1,704.01	1,917.00	2,343.00	2,769.00	3,195.00	3,834.00
45 Kneesall	1,252.91	1,461.74	1,670.56	1,879.37	2,297.00	2,714.65	3,132.28	3,758.74
46 Langford	1,259.52	1,469.44	1,679.37	1,889.28	2,309.12	2,728.96	3,148.80	3,778.56

Part of the Council's area, being the Parishes of:-	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
Basic Level of Tax	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
District Average	1,290.61	1,505.72	1,720.82	1,935.92	2,366.12	2,796.33	3,226.53	3,871.84
47 Laxton & Moorhouse	1,269.57	1,481.16	1,692.76	1,904.35	2,327.54	2,750.73	3,173.92	3,808.70
48 Lowdham	1,289.17	1,504.04	1,718.90	1,933.76	2,363.48	2,793.21	3,222.93	3,867.52
49 Lyndhurst	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
50 Maplebeck	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
51 Meering	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
52 Newark	1,314.29	1,533.35	1,752.40	1,971.44	2,409.53	2,847.64	3,285.73	3,942.88
53 North Clifton	1,257.57	1,467.17	1,676.77	1,886.36	2,305.55	2,724.75	3,143.93	3,772.72
54 North Muskham	1,268.93	1,480.43	1,691.92	1,903.40	2,326.37	2,749.36	3,172.33	3,806.80
55 Norwell	1,256.80	1,466.27	1,675.74	1,885.20	2,304.13	2,723.07	3,142.00	3,770.40
56 Ollerton and Boughton	1,328.21	1,549.58	1,770.95	1,992.31	2,435.04	2,877.78	3,320.52	3,984.62
57 Ompton	1,252.91	1,461.74	1,670.56	1,879.37	2,297.00	2,714.65	3,132.28	3,758.74
58 Ossington	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
59 Oxton	1,266.40	1,477.47	1,688.54	1,899.60	2,321.73	2,743.87	3,166.00	3,799.20
60 Perlethorpe-cum-Budby	1,255.75	1,465.05	1,674.34	1,883.63	2,302.21	2,720.80	3,139.38	3,767.26
61 Rainworth	1,264.93	1,475.76	1,686.58	1,897.40	2,319.04	2,740.69	3,162.33	3,794.80
62 Rolleston	1,268.53	1,479.95	1,691.38	1,902.79	2,325.63	2,748.48	3,171.32	3,805.58
63 Rufford	1,253.13	1,461.99	1,670.85	1,879.70	2,297.41	2,715.13	3,132.83	3,759.40
64 South Clifton	1,249.95	1,458.27	1,666.60	1,874.92	2,291.57	2,708.22	3,124.87	3,749.84
65 South Muskham	1,275.95	1,488.61	1,701.27	1,913.92	2,339.23	2,764.55	3,189.87	3,827.84
66 South Scarle	1,275.85	1,488.50	1,701.14	1,913.78	2,339.06	2,764.35	3,189.63	3,827.56
67 Southwell	1,291.01	1,506.19	1,721.36	1,936.52	2,366.85	2,797.20	3,227.53	3,873.04
68 Spalford	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
69 Staunton	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
70 Staythorpe	1,250.19	1,458.56	1,666.93	1,875.29	2,292.02	2,708.76	3,125.48	3,750.58
71 Sutton-on-Trent	1,272.66	1,484.77	1,696.89	1,908.99	2,333.21	2,757.43	3,181.65	3,817.98
72 Syerston	1,246.97	1,454.81	1,662.64	1,870.46	2,286.11	2,701.78	3,117.43	3,740.92
73 Thorney	1,256.87	1,466.36	1,675.84	1,885.31	2,304.26	2,723.23	3,142.18	3,770.62
74 Thorpe	1,261.17	1,471.37	1,681.57	1,891.76	2,312.15	2,732.55	3,152.93	3,783.52
75 Thurgarton	1,261.69	1,471.98	1,682.26	1,892.54	2,313.10	2,733.67	3,154.23	3,785.08
76 Upton	1,264.63	1,475.40	1,686.18	1,896.94	2,318.48	2,740.03	3,161.57	3,793.88
77 Walesby	1,298.79	1,515.26	1,731.73	1,948.19	2,381.12	2,814.06	3,246.98	3,896.38
78 Wellow	1,260.62	1,470.73	1,680.83	1,890.93	2,311.13	2,731.35	3,151.55	3,781.86
79 Weston	1,260.69	1,470.81	1,680.93	1,891.04	2,311.27	2,731.51	3,151.73	3,782.08
80 Wigsley	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
81 Winkburn	1,241.73	1,448.69	1,655.65	1,862.60	2,276.51	2,690.43	3,104.33	3,725.20
82 Winthorpe	1,259.52	1,469.44	1,679.37	1,889.28	2,309.12	2,728.96	3,148.80	3,778.56
83 Fernwood	1,291.77	1,507.06	1,722.36	1,937.65	2,368.24	2,798.83	3,229.42	3,875.30
84 Kings Clipstone	1,294.35	1,510.07	1,725.80	1,941.52	2,372.97	2,804.42	3,235.87	3,883.04
Parishes joint for Precept purposes								
* Averham, Kelham, Staythorpe	1,250.19	1,458.56	1,666.93	1,875.29	2,292.02	2,708.75	3,125.48	3,750.58
** Kneesall, Kersall, Ompton	1,252.91	1,461.74	1,670.56	1,879.37	2,297.00	2,714.64	3,132.28	3,758.74
*** Winthorpe, Langford	1,259.52	1,469.44	1,679.37	1,889.28	2,309.12	2,728.95	3,148.80	3,778.56
**** East Stoke, Thorpe	1,261.17	1,471.37	1,681.57	1,891.76	2,312.15	2,732.54	3,152.93	3,783.52

SUMMARY OF DISCRETIONARY

FEES & CHARGES

From 1st APRIL 2018

PLANNING FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

Development Category	Previous charge	Proposed charge
<p>DO I NEED PLANNING PERMISSION REQUESTS EXEMPTION 1 – DOMESTIC DWELLINGS/ HOUSEHOLDER ENQUIRIES To obtain a view from the Authority as to whether planning permission is required for an extension to a dwelling or the erection of a building or structure within the garden area (this could include but not be exclusive of a detached garage, erection of fencing, erection of decking, etc.)</p>	Fixed Charge of £57 This would cover one letter £47.50+VAT	Fixed Charge of £50+VAT = £60
<p>EXEMPTION 2 – COMMERCIAL ENQUIRIES To obtain a view from the Authority as to whether planning permission is required for a development proposal (which could include an extension, alteration to an elevation, change in levels) or a change of use</p>	Fixed Charge of £57 This would cover one letter £47.50+VAT	£50+VAT £60
<p>PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL New floor-space or change of use of 10,000 square metres or more or where the site area is 2 hectares or more. Development subject to an Environmental Impact Assessment (EIA).</p>	Fixed charge of £1,380 (£1,150+VAT). This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Growth and Development	£1200+VAT £1440
<p>CATEGORY A – LARGE SCALE MAJOR DEVELOPMENT Residential development of 100 or more dwellings or where the site area is 4 hectares or more.</p>	£1,680 (£1,400+VAT)	£1500+VAT £1800
<p>CATEGORY B – SMALL SCALE MAJOR DEVELOPMENT Residential development of between 10 and 99 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares</p>	£900 (£750+VAT)	£800+VAT £960
<p>CATEGORY C – SMALL SCALE OTHER DEVELOPMENT Examples include: Residential development of between 2 and 9 dwellings or where the site area is below 0.5 hectares.</p>	£498 (£415+VAT)	£450+VAT £540

<p>CATEGORY D – ALL OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT</p> <p>Examples include: 1 new dwelling. New floor space or change of use of less than 300 sqm Advert Consent.</p>	<p>£192 (£160+VAT)</p>	<p>No change</p>
<p>CATEGORY E – WIND TURBINES</p>	<p>£1,200 (£1,000+VAT)</p>	<p>No change</p>
<p>CATEGORY F – HOUSE HOLDER APPLICATIONS works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair advice (unless part of a redevelopment proposal – see pre-app categories above), or if the building represents heritage at risk (e.g. if on a risk register and/or in a Conservation Area at risk)</p>	<p>£57 (£47.50+VAT) unless an exemption has advised that planning permissions required. In which case advice on likely acceptability can be obtained for £24 (£20+VAT).</p>	<p>£50+VAT £60</p>
<p>CATEGORY G – REQUESTS FOR CONFIRMATION OF COMPLIANCE WITH S106 AGREEMENTS</p> <p>Where a request is made for confirmation of compliance with a legal agreement associated with a planning permission, whether it be through submission of details to comply or for subsequent requests to confirm requirements have been met.</p>	<p>No previous charge</p>	<p>£81 + VAT £97</p>
<p>CATEGORY H – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES</p>	<p>No previous charge</p>	<p>A bespoke fee will be agreed in advance based on the likely time taken and the level of experience of the Officer required to provide any such advice.</p>

In instances where a development proposal may fall within 2 no. categories, for example it may also require an associated Listed Building Consent, the higher fee is payable as opposed to an aggregated payment.

Where it is requested and agreed that a Senior Manager also attends a meeting with the case officer, an additional charge, based on an hourly rate, may be payable.

Where follow-up advice is required an hourly rate will be charged, which shall firstly be agreed by and paid to the Local Planning Authority.

TERMS AND CONDITIONS

All of the above charges are inclusive of VAT.

Standard fees plus VAT must be paid on submission of the request for advice.

Payments can be made online at www.newark-sherwooddc.gov.uk/pay/ or over the phone by telephoning 01636 650000.

SERVICE STANDARDS AND SUBMISSION REQUIREMENTS

Exemptions (Do I need Planning Permission Requests)

Prospective applicants seeking advice as to whether planning permission is required for either a house extension or household development in a garden are required to complete an Exemption Form 1. Those seeking guidance for commercial proposals in terms of establishing whether planning permission is required should complete an Exemption Form 2. Both forms are available on our website www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/ and at Castle House. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

All Exemption requests will be responded to wherever possible within 21 days. You will receive acknowledgement of your request for the advice within 1 week of a valid request, unless you are informed otherwise. The Council will advise you if your request is invalid, explaining the reasons why and allowing you time to submit any missing information. Please note that in circumstances where any missing information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.

Pre Application Advice

Prospective applicants seeking exemption or pre-application advice are required to complete either an 'Exemption' or a 'Request for Pre-application Advice' form which is available on our website www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/ and at our reception at Castle House. This form sets out the information that is expected from prospective applicants in order for the request to be valid.

Within 1 week of receiving a request for pre-application advice, the service will contact you to confirm:

- that your request for advice has been received;
- that the fee, if submitted with the form, is correct or if a fee has not been submitted with the form, what the fee is;
- any additional information that is required before pre-application advice is offered; and the name of the planning case officer who will be providing the advice.

Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned but £25 will be deducted for administration costs.

The target date for responding to a valid request will be 5 weeks, although this cannot always be guaranteed for more complex schemes.

The case officer will:

- Research the history of the site;
- Undertake an unaccompanied site visit (sometimes we may ask you or a representative to attend to gain access and to fact find);
- Consult with key statutory and non-statutory consultees where applicable;
- Identify and assess the prospective application against Council policies and standards;
- Arrange to attend a meeting with the prospective applicant (normally at the Council Offices) where applicable. Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability.
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week and will include an estimate of the cost for the additional advice. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

QUALIFICATION

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

PROCESSING OF SUBSEQUENT PLANNING APPLICATIONS

The planning service will seek to process applications within the DCLG prescribed timescale. However, applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable.

CONTACT US

If you have any queries regarding the pre-application advice service please visit our website <http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/> or contact us using planning@nsdc.info or telephone 01636 650000.

CAR PARKS FEES AND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

NEWARK CAR PARKS	2017-18		2018 – 19	
			Proposed	
INNER TOWN	30 min	£0.50	30 min	£0.50
London Road	1 hour	£1.00	1 hour	£1.00
Balderton Gate	2 hours	£1.50	2 hours	£1.50
Town Wharf	2-3 hours	£2.50	2-3 hours	£2.50
Appletongate	3-4 hours	£4.50	3-4 hours	£4.50
	Over 4 hours	£7.50	Over 4 hours	£7.50
	After 6pm (Evening Charge)	£1.00	After 6pm (Evening Charge)	£1.00
OUTER TOWN				
Riverside (former Tolney Lane)	1 hour	£1.00	1 hour	£1.00
Riverside Arena	2 hours	£1.50	2 hours	£1.50
Livestock Market	2-4 hours	£2.00	2-4 hours	£2.00
	4-5 hours	£2.50	4-5 hours	£2.50
	5 hours and above	£3.00	5 hours and above	£3.00
			After 6pm (Evening Charge)	£1.00
Dedicated Motorcycle Bay Newark: London Road Balderton Gate, Town Wharf Appletongate Riverside (former Tolney Lane) Riverside Arena Livestock Market	<p>Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice.</p> <p>Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.</p>			

LORRY PARKING		
Lorry Parking – Fixed Charge	£14.50	£14.50
Lorry Parking (with meal voucher)	£17.50	£17.50
SEASON TICKETS		
INNER TOWN (Newark)	£84.00	£84.00
(limited issue)	£193	£193.00
	£700 *	£700.00
	£47.00 per month	£47.00 per month
	£123 per quarter	£123 per quarter
	£450 per year (7 days per week)*	£450 per year (7 days per week)*
	£350 per year (Monday to Friday only)	£350 per year (Monday to Friday only)
CONTRACT CAR PARK RATES		
The Palace/Barmby Gate	£208 per quarter	£208.00
	£800 per annum	£800.00
CONTRACT CAR PARK RATES		
Pelham Street	£500 per annum	£500.00
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.		

- *Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply
- Where businesses/their employees buy, more than 1 contract car parking permit in any year, a 10% discount in annual cost will apply.
- The Business Manager responsible for car parking and markets shall have the discretion, subject to confirmation by the Section 151 Officer, to negotiate and agree a discounted parking charge for multiple lorry parking by the same haulier.
- Event parking fee at any Council Car or Lorry Park shall be £5

RIVERSIDE MARKET – ECONOMIC DEVELOPMENT COMMITTEE

DAY	ITEM	2017-18 EXISTING	2018-19 PROPOSED
WEDNESDAY	MARKET STALL	£16	£16
	PITCH	£5.30 PER LINEAR METRE	£5.30 PER LINEAR METRE

HERITAGE, CULTURE & VISITORS – ECONOMIC DEVELOPMENT COMMITTEE

		2017-18 Existing	2018-19 Proposed
1	<p><u>Theatre Hire (plus VAT):</u></p> <p><u>With Stage & Dressing Rooms as Equipped</u></p> <p><u>Full Theatre : 602 Seats</u></p>		
	Per day with one performance – week days Commercial Hire	£1,500	£1,530
	Per day with one performance - weekends Commercial Hire	£2,000	£2,040
	Per day with two performances - weekdays Commercial Hire	£2,750	£2,805
	Per day with two performances - weekends Commercial Hire	£3,250	£3,315
	Week Hire: Monday-Saturday	£9,250	£9,435
2	<p><u>Non-Profit Making/ Charity/ Local</u></p> <p><u>Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)</u></p> <p><u>Current Stalls - only hirers to be phased into new pricing structure over two years</u></p> <p>There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre’s discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.</p>		
	Per day with one performance – week days Non Profit Making/Charity/Voluntary	£1,000	£1,000
	Per day with one performance – weekends Non Profit Making/Charity/Voluntary	£1,500	£1,500
	Per day with two performances – week days Non Profit Making/Charity/Voluntary	£1,500	£1,500
	Per day with two performances – weekends Non Profit Making/Charity/Voluntary	£2,000	£2,000
	Conference: Full Theatre (Staffing, technical equipment and catering costs on application)	£2,000	£2,000
3	<p><u>Theatre Hire : Supplementary Charges Per Hour (plus VAT)</u></p> <p><u>(not including staffing)</u></p>		
	Technical/Dress: Commercial Hires	£77.50	£78.00
	Non Profit Making/Charity/Voluntary	£65.50	£66.00
	General Rehearsals: (No lights) Commercial Hires	£65.50	£66.00
	Non Profit Making/Charity/Voluntary	£55.00	£55.50

	Get In/Fit Up/ Get Out Commercial Hires Non Profit Making/Charity/Voluntary	£21.50 £18.50	£22.00 £19.00
4	<u>Staffing Recharges : per hour plus VAT</u>		
	Technical Manager – week days*	£34.00	£34.50
	Technical Manager - weekends**	£39.00	£39.50
	Technical Officer – week days*	£26.00	£26.50
	Technical Officer - weekends**	£30.00	£30.50
	Technical Assistant – week days*	£18.00	£18.50
	Technical Assistant - weekends**	£22.00	£22.50
	* Plus 20% on all rates for hours worked between 2330 and 0600 hours ** Plus 20% on all rates for hours worked between 2330 and 0600 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 2330 and 0600 hours		
5	<u>Room Hire : Per Hour</u>		
	The Workshop (VAT exempt) Non-Profit Making/Charity/Community	£15.50	See room hire charges below
6	<u>Room Hire: Commercial (VAT exempt)</u> Byron Lounge: Meetings per day Byron Lounge: Meetings half day Flexibility to discount package deals on repeat bookings and block bookings or where a room hire is part of a theatre hire deal. Flexibility to offer rooms at a discounted rate to local and community users at times when the rooms would otherwise be unused, but being mindful that costs must be covered.	} £25 per }hour	See room hire charges below
7	<u>Ticket Handling Fee</u>		
	Per Ticket – applicable to all professional productions	£1.50	£1.50
	Per Ticket – applicable to all amateur productions, dependent on overall ticket price	£50p - £1.50	50p - £1.50
8	<u>Palace Membership Scheme (New Charges from 2016-17)</u>		
	Single membership	£11	£11
	Couple’s membership	£18	£18
	Junior membership	£8	£8
	Family membership	£30	£30

National Civil War Centre – Newark Museum			
Proposed Ticket Types	2017-18 Charge including VAT	2018-19 Charge including VAT	Notes
Day Tickets	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness		
Adult	£8	£8	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness
Concession	£7	£7	
Children 5-16	£3.50	£4	
Children under 5	Free	Free	
Annual Pass – Adult	£15.75	£15.75	
Annual Pass - Concession	£13.75	£13.75	
Annual Pass – Children	£5.75	£7.75	
Groups:	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market		
Group Visit (10 or more paying)	10% discount	10% discount	
After-hours Evening Guided Visit: Minimum of 15 persons, must be booked <u>at least</u> four weeks in advance	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	£15/head £2 discount for all partner organisations (EH, Art Fund, etc.)	90 min visit between the hours of 5pm and 9pm.
Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.	£5/head, 20 people	£5/head, min 10, max per session 20	
Volunteer-led Town/Civil War Tour		£5, £3 child £3, £1 child if purchased with NCWC entry	
Commercial: Town Tour	£6/head	£6/head	All to NSDC
Commercial: Castle Tour	£6/head	£6/head	£4 to go to the castle, £2 to NCWC

Commercial: Church Tour	£6/head	£6/head	£4 to go to the church, £2 to NCWC
Coach Parking @ Lorry Park	FOC	FOC	FOC

Miscellaneous Charges

	Existing	Proposed 2018-19	
After Dinner speaking	<p>£70 for Newark and Sherwood District</p> <p>£90 for Nottinghamshire/ equivalent area</p> <p>Any further distance = on consideration</p>	£150 plus travel expenses	Original rate set to raise awareness of NCWC in opening year. Benchmarked against other history experts/speakers.
Room Hire	<p>All ex VAT</p> <p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but mindful that our costs and a profit must be covered.</p> <p>Discounts may also be offered for multi-space bookings in order to develop bespoke, commercial package hires, eg for large scale conferences that also include the theatre auditorium.</p>		<p>All ex VAT</p> <p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but mindful that our costs and a profit must be covered.</p> <p>Discounts may also be offered for multi-space bookings in order to develop bespoke, commercial package hires, eg for large scale conferences that also include the theatre auditorium.</p>
Community Space	<p>Educational/Training/Meeting: £20/hr <i>unless it strictly conforms to and progresses our Learning and Participation plans, then it will be discussed.</i></p> <p>Party/staffing intensive operation: £35 – 50/hr</p>	<p>Educational/ Training/Meeting: From £20/hr</p> <p>Event Rate: £35 - £50/hr</p>	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing.

Byron Room	Educational/Training/Meeting: <i>unless it strictly conforms to and progresses our Learning and Participation plans, then it will be discussed.</i> Party/staffing intensive operation:	Educational/ Training/Meeting: From £20/hr Event Rate: £35 - £50/hr	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing.
	Workshop (VAT exempt if completely self-serviced by hirer) £15.50	£15.50 - £25	
	Tudor Hall Major Event: £1,000 Charity Rate: £795 Meeting: £375	Hourly rate: £85, max 4 hr hire Day rate for meetings: £395 Event rate: £795 - £1,200	New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing
	Hire a costumed performer £100/evening	£100/evening	

THE RESOURCE CENTRE & COLLECTIONS			
Hire Location	Existing Charge	Additional Information	Proposed 2018-19
Out of Hours – Guided tours	Out of hours £80 plus VAT plus £1.00 (£0.83 net) per person	Charges do not include refreshments. Tea, Coffee, biscuits – £1 per person Occupancy : Max. 25 people	No longer offered.
In Hours – Guided tours	During working hours £60 plus VAT	Occupancy : Max. 25 people	£6/head, minimum 15, max 25
Workshops	Price by request	To be paid in advance when booking	Price by request
Photocopying	£1 A4 £1.50 A3		No change (very rarely requested)
Scan Orders	£5.50 £6.50 £9.00	This price includes VAT. Postage is extra.	No change (very rarely requested)
Microfiche Copies	£5.00 plus £2.00 admin(very rarely requested)	£5.00 plus £2.00 admin(very rarely requested)	No change(very rarely requested)
Own Camera	£5.00 – reflects time processing charges	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	No change(very rarely requested)
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	£10.00 – reflects time processing charges	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	No change (very rarely requested)

<p>Publication</p>	<p>Commercial Organisations (Newspapers, Journals, magazines, TV, etc.) £100.00 per image</p> <p>Local Authority/Vol. /Charitable Organisations £20.00 per image</p> <p>Corporate Products (annual reports, TV) £100.00 per image</p> <p>Commercial products (cards, calendars, jigsaws etc.) £150.00 per image</p>	<p>There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not intended for publication.</p> <p>Cost per image is based on <u>one</u> use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.</p>	<p>No change</p>
<p>Long Term Archaeological Storage at Museum Resource Centre</p>		<p>£160 per box - Cost is based on English Heritage Calculations. One off fees.</p>	<p>£160 per box - Cost is based on English Heritage Calculations. One off fees.</p>

Learning Charges			
Other Income	Charge	Additional Information	Proposed 2018-19 including VAT
Loans Box Fines	£15	Late return of boxes	£16
Out of District Schools Travel Expenses	Price by request – It is not intended to promote outreach for schools for our first three academic years in order to concentrate visitor volume and income at the Centre. We will consider outreach for schools on a case by case basis and price accordingly.	Flat fee	As previously stated.
Discovery box – Cost per hire	£10 per box for two weeks	Loan period is 2 weeks – fines for late returns	£15 per box for two weeks
Education programme @ NCWC	<p>KS1 – KS5 students.</p> <p>£3.50 per head – Half day (2 – 2.5 hr) visit – one facilitated activity, one self-led activity</p> <p>£4.95 per head – Full day visit – one facilitated activity, two self-led activities.</p> <p>£5.95 per head – Full day visit – two facilitated activities, one self-led activity.</p> <p>New pricing for University/FE students to reflect bespoke nature of events and level of expertise required.</p> <p>£5.00 per head for half day visit</p> <p>£7.00 per head for full day visit</p>	To be paid on day of visit by cash/cheque/card or by invoice	<p>Option to build bespoke package on request, price according to resource allocation and timescales.</p> <p>KS1 – KS3 students £4 per head – Half day (2 – 2.5 hr) visit</p> <p>£6.50 per head – Full day visit</p> <p>KS 5, FE and HE £7 per head full day visit, £6 half day</p>

LAND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

Type of Search	Relevant Act or Order	2017-18 Existing	2018-19 Proposed 3% increase
LLC1	Local Land Charges Act 1975	£26 (Note: cannot charge VAT on this search)	£26 (Note: cannot charge VAT on this search) No change in fee
Con29 Residential	Local Land Charges Act 1975	£72.75 plus VAT The above figure includes Charge from Via East Midlands of £26 plus VAT	£75.00 plus VAT Please note, proposed increase does not include any possible increase from Via, therefore the proposed figure may change upon receipt of confirmation and will be amended accordingly. Total including VAT £90.00
Con29 Commercial NCC will have input	Local Land Charges Act 1975	£98.75 plus VAT The above figure includes Charge from Via East Midlands of £26 plus VAT	£101.67 plus VAT Please note, proposed increase does not include any possible increase from Via, therefore the proposed figure may change upon receipt of confirmation and will be amended accordingly. Total including VAT £122.00
Optional Question Q22.1(common land/commons green) & 22.2 (obtaining register and inspecting it)	Local Land Charges Act 1975	£34.92 plus VAT The above figure includes Charge from Nottinghamshire County Council of £30	£35.83 plus VAT Please note, proposed increase does not include any possible increase from Nottinghamshire County Council, therefore the proposed figure may change upon receipt of confirmation and will be amended accordingly. Total including VAT £43.00
Optional Questions Remainder NSDC only deal with questions which relate to us. All other questions are answered by NSDC	Local Land Charges Act 1975	£10.71 plus VAT	£10.83 plus VAT Total including VAT £13.00
Written Enquiries	Local Land Charges Act 1975	£17.83 plus VAT	£18.33 plus VAT Total including VAT £22.00
Additional Parcels LLC1	Local Land Charges Act 1975	£16.00 The fee previously included the total cost of £16.00 for a search of both the LLC1 and Con29. VAT is now applicable	£6.50 (Note: cannot charge VAT on this search) The fee was previously included in the total cost of £16.00 for a search of both the LLC1 and Con29. VAT is now applicable for the CON29 element only, therefore the new fee

		for the CON29 element only, therefore the new fee has been split in to two elements – Vatable and Non Vatable	has been split in to two elements – VAT and Non VAT. Including the VAT element of this request, total cost is now made up of the following: £6.50 (LLC1) + £12.00 (£10.00 plus VAT (CON29)) = Total £18.50 for an additional parcel on a full search
Additional Parcels CON29	Local Land Charges Act 1975	£16.00 The fee previously included the total cost of £16.00 for a search of both the LLC1 and Con29. VAT is now applicable for the CON29 element only, therefore the new fee has been split in to two elements – Vatable and Non Vatable	£10.00 plus VAT Total including VAT £12.00 The fee was previously included in the total cost of £16.00 for a search of both the LLC1 and Con29. VAT is now applicable for the CON29 element only; therefore the new fee has been split in to two elements – VAT and Non VAT. Including the VAT element of this request, total cost is now made up of the following: £6.50 (LLC1) + £12.00 (£10.00 plus VAT (CON29)) = Total £18.50 for an additional parcel on a full search
Personal Search	Local Land Charges Act 1975	NIL	NIL
Light Obstruction Notice – Registration Fee for putting on local land charge	Rights of Light Act 1959	£70.50 plus VAT	£71.25 plus VAT Total including VAT £85.50
Expedited Search – Quick return search (3 day turnaround)	Local Land Charges Act 1975	£17.50 plus VAT Can add VAT for Con 29 element	£17.92 plus VAT Total including VAT £21.50

CON29 Individual requests	Residential plus VAT	Increase 3%	Increase plus VAT	Commercial plus VAT	Increase 3% (rounded up)	Increase plus VAT £
1.1 a-i	14.50	15.00	18.00	24.20	25.00	30.00
1.1 j-l	10.00	10.42	12.50	16.10	16.67	20.00
1.2	6.90	7.08	8.50	6.90	7.08	8.50
3.1	1.60	1.67	2.00	2.15	2.25	2.70
3.3	2.90	3.00	3.60	4.50	4.67	5.60
3.7	2.90	3.00	3.60	4.50	4.67	5.60
3.8	1.60	1.67	2.00	2.15	2.25	2.70
3.9	1.60	1.67	2.00	2.15	2.25	2.70
3.10	8.60	8.75	10.50	8.60	8.75	10.50
3.11	1.60	1.67	2.00	2.15	2.25	2.70
3.12	4.40	4.58	5.50	6.40	6.67	8.00
3.13	2.90	3.00	3.60	4.50	4.67	5.60
3.14	2.90	3.00	3.60	4.50	4.67	5.60
3.15	5.20	5.42	6.50	5.20	5.42	6.50

Type of Search	LLC1	Full search Residential	Full search Commercial	Con29 Residential	Con29 Commercial	Con290 Optional Questions	Q22 (Con290)	Expedited Search	Additional Parcel (per individual parcel)
Proposed fee for 2018-19 (£) includes VAT if applicable	26.00	116.00	148.00	90.00	122.00	13.00	43.00	21.50	16.50
Bassetlaw District Council	26.00	122.00	122.00	96.00	96.00	18.00	38.40		25.20
Mansfield District Council	30.69	127.10	157.44	90.28	120.61	19.10	36.72		19.10
Ashfield District Council	25.00	98.00	98.00	73.00	73.00	15.00 each or Q6 & Q7 £3.50 and all other questions £7.50	35.00		15.00
Broxtowe District Council	33.00	105.00	105.00	72.00	72.00	£10.00 per question	35.00		5.00(LLC1 only) and 12.00 (LLC1 and Con29)

Gedling Borough Council (fees increased as shown)	6.20 (post) 4.10 (electronic)			135.00 (post) 116.40 (electronic)	135.00 (post) 116.40 (electronic)	12.00 per question	36.00		1.20(LLC1 only) and 18.00 (Con29)
Rushcliffe Borough Council	35.00	108.00	108.00	73.00	73.00	15.00 per question	30.00		15.00
West Lindsey District Council	19.50	119.58	117.74	117.74	117.74	13.20 (admin) and £18.48			17.66, after £16.56
North Kesteven District Council	20.40	91.73 or 63.42 if on account	91.73 or 63.42 if on account	71.33 or 63.42 if on account	71.33 or 63.42 if on account	Various costs: £4.00 to £9.58 dependant on question		26.25 additional fee	14.45

Note: Fees for other Local Authorities are correct as published online at September 2017 and therefore may not represent actual/proposed figures for 2018/19.

PARKS & AMENITIES FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE

Facility	Purpose		2017/2018	2018/2019 Proposed
Parks & Playing Fields	Football Season (13 matches or more)	Seniors	£500	£500
		Juniors	£270	£280
		Mini Soccer	£143	£150
	Football Pitch (per match)	Seniors	£49	£49
		Juniors	£29	£30
		Mini Soccer	£17	£18
	Hire of Park – commercial use		£410 per day or 5% of ticket sales	£500 per day or 5% of ticket sales
	Hire of Park – charities		£97 but waived at the discretion of CMT	£100 but waived at the discretion of CMT
	Circuses		£347 per day	£360 per day
	Fun Fairs	Large Fair	£337 per day	£350 per day
		Small Fair	£255 per day	£265 per day
	Sponsorship	Bedding Displays	£730pa	£750pa
Outdoor Fitness Camps		£6.30 per session	£6.50 per session	
Newark Castle & Gardens	Guided Tours	Adult	£5.50	£5.50
		Child	£2.75	£2.75
		Family	£13.50	£13.50
		Ghost Tour – commercial hire	£410 per event	£420 per event
	Hire of Gardens – charity		£97 but waived at the discretion of CMT	£100 but waived at the discretion of CMT
	Hire of Gardens – commercial		£410 per day or 5% of ticket sales	£500 per day or 5% of ticket sales
	Hire of Gardens for weddings	Bandstand	£360	£370
		Undercroft	£360	£370
	Education programme	Half day visit	£2.95 per head	£3.00 per head
		Full day visit	£4.15 per head	£4.25 per head
	Use of Castle for commercial photography/filming		£30 per hour	£30 per hour
	Use of Castle Gardens for wedding photographs – professional photographers only		£20 flat fee	£20 flat fee

Lincoln Road Pavilion	Hire of Pavilion		£9.20 per hour	£9.50 per hour
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STREET NAMING & NUMBERING CHARGES

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approved street naming schemes and the notification of changes for:

- Amendments to any approved naming schemes that have to be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received **after** the approved scheme has been issued;
- House owners that wish to name, or alter the name, of their house; and
- Renaming and/or renumbering of an existing street

Proposed Fee Schedule:

Service	Existing Charge 2017/18	Proposed Charge 2018/19 – 3% increase (rounded to the nearest 50p)
Adding or amending a name or re-numbering an existing individual property, including notification to external organisations	£25.50	£26.50 £1.00 increase
Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification	£76.50 admin fee plus £25.50 per plot* requiring renumbering/naming	£79.00 admin fee plus £26.50 per plot* requiring renumbering/naming £2.20 increase – admin fee £1.00 per plot increase
Amendment to approved naming and numbering scheme due to change in approved street name (after consultation)	£76.50 admin fee plus £25.50 per property for up to 10 properties £76.50 admin fee plus £25.50 per property for first 10 properties, then £10.20 for every additional property thereafter	£79.00 admin fee plus £26.50 per property for up to 10 properties £79.00 admin fee plus £26.50 per property for first 10 properties, then £10.50 for every additional property thereafter £2.50 increase – admin fee £1.00 per plot increase 30p increase – additional property
Rename or numbering of street where requested by Parish Council and/or residents including notification	£76.50 admin fee plus £25.50 per property for up to 10 properties affected by change £76.50 admin fee plus £25.50 per property for first 10 properties, then £10.20 for every additional property thereafter affected by change	£79.00 admin fee plus £26.50 per property for up to 10 properties affected by change £79.00 admin fee plus £26.50 per property for first 10 properties, then £10.50 for every additional property thereafter affected by change £2.50 increase – admin fee

		£1.00 per plot increase 30p increase– additional property
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Please note: VAT is NOT applicable to charges made in respect of naming and numbering.

*Includes naming of a building and all affected properties (e.g. block of flats)

Terms and Conditions:

1. *All requests must be completed on the appropriate form which is available on our website or from Customer Services.*
2. *All fees must be paid prior to notification being sent.*
3. *Should the requestor only wish to be issued with new street names and numbers, this service is provided free of charge.*
4. *Postal codes remain the responsibility of Royal Mail.*
5. *Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.*
6. *All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Councils street naming and numbering policy.*
7. *Any queries or complaints should be directed through the corporate compliments, comments and complaints procedure.*

LICENSING FEES – HOMES AND COMMUNITIES COMMITTEE

	Type of Licence	Relevant Act or Order*	2017-18 Existing	2018-19 Proposed	Duration
1	Hypnotism – Grant	Ref 001	£48	£70	Occasional for specific dates
2	Sex Establishment – Grant/Renewal	Ref 002	£3,540	£3,540	Up to 1 year
3	(a) Hackney Carriage	Ref 003	£215	£220	Annual
	(b) Private Hire Vehicle	Ref 003	£165	£170	Annual
	(c) Ambulance Vehicles	Ref 003	£95	£100	Annual
	(d) Hackney Carriage/Private Hire Drivers	Ref 003	£115 renewal £180 new applicants	£125 £190	3 years or lesser depending on circumstances
	(e) Hackney Carriage/Private Hire Drivers Licence (persons over 65 years)	Ref 003	£45	£50	Per Year
	(f) Ambulance Drivers	Ref 003	£95 renewal £75 new applicants	£100 £80	3 years or lesser depending on circumstances
	(g) Ambulance Drivers over 65	Ref 003	£30	£35	Annual
	(h) Private Hire Operators	Ref 003			
	(i) Basic		£300	£315	5 years*
	(ii) plus per vehicle		£30	330	
	(i) Ambulance Operators	Ref 003			
	(i) Basic		£275	£300	5 years*

	(ii) plus per vehicle Plates		£20	£20	
	(j) Knowledge Test	Ref 003	£40	£40	One-off
	(k) Drivers Test	Ref 003	£40	£40	One-off
	(l) Replacement Badge	Ref 003	£20	£20	One-off
	(m) Replacement Plate	Ref 003	£40	£40	
	(n) Transfer of Plate (No replacement plate to be issued)	Ref 003	£45	£45	One-off
	(o) Temporary Plate/Transfer of Plate (including Plates and magnetic roundals)	Ref 003	£85	£85	One-off
	(p) Temporary Plate/Transfer of Plate (including Plates and stick on roundals)	Ref 003	£75	£75	One-off
	(q) Temporary & Permanent Magnetic Roundels	Ref 003	£15	£15	One-off
	(r) Additional stick on Roundels	Ref 003	£10	£10	One-off

Fees have been generally increased by approximately 2%. Some fees are unchanged to better reflect the actual costs

***a new 5 year duration licence has been introduced.**

GAMBLING ACT 2005 – DISCRETIONARY FEES

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

A full review of these fees has been undertaken and bench marked against other authorities. A range of increase are proposed.

	BINGO	ADULT GAMING CENTRE	FAMILY ENTERTAINMENT CENTRE	BETTING PREMISES (excl. tracks)	BETTING ON TRACK	
New application	£943	£943	£943	£943	£943	Current
	£1,200	£950	£950	£1000	£950	Proposed
Application for reinstatement of licence	£500	£500	£500	£500	£500	Current
	£800	£500	£500	£800	£800	Proposed
Application for provisional statement	£943	£943	£943	£943	£943	Current
	£1,200	£1,200	£1,200	£1,200	£1,200	Proposed
Application to convert provisional statement	£600	£600	£600	£600	£600	Current
	£650	£650	£650	£650	£650	Proposed
Application to Vary licence	£800	£800	£800	£1,000	£1,000	Current
	£1000	£800	£800	£1000	£1000	Proposed
Application to transfer licence	£33	£33	£33	£33	£33	Current
	£120	£100	£80	£120	£120	Proposed
Notification of Change	£50	£50	£50	£50	£50	Current
	£50	£50	£50	£50	£50	Proposed
Copy of Licence	£16	£16	£16	£16	£16	Current
	£30	£30	£30	£30	£30	Proposed
Annual Fee	£475	£475	£475	£475	£475	Current
	£500	£500	£500	£500	£500	Proposed

GAMBLING ACT 2005 FEES SET BY STATUTE

	Permit	Fee	Comments
Family Entertainment Centre	Transitional	£100	
	New	£300	
	Renewal	£300	
	Change of Name	£25	
	Copy Permit	£15	
<u>Prize Gaming Permits</u>	Transitional	£100	
	New	£300	
	Renewal	£300	
	Change of Name	£25	
	Copy Permit	£15	
<u>Gaming Machines in Alcohol Licensed Premises</u>	Notification of up to 2 machines	£50	
	Gaming machine permit for more than 2 –existing operator	£100 £150	
	Gaming machine permit for more than 2 – new operator	£100	
	Variation (number of category)	£25 £50	
	Transfer	£25	
	Annual fee	£15	
	Change of name		
	Copy of permit		
<u>Club Gaming and Club Machine Permits</u>	Existing Operators (transition)	£100	
	New Application	£200	
	Renewal	£200	
	Variation	£100	
	Annual Fee	£50	
	Copy of Permit	£15	
Temporary use notice		£100	
Small society Lottery	Exempt Lotteries – Registration Fee	£40	
	Exempt Lotteries – Annual Fee	£20	

LICENSING ACT 2003 – FEES SET BY STATUTE

<u>Type of licence</u>	<u>Current Fee</u>	<u>Comments</u>
Premises licence - Application	Variable	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.
Premises Licence – Annual Fee	Variable	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.
Premises Licence –additional fee for large events	Variable	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.
Premises Licence – Full Variation	Variable	The fee payable depends on the rateable value of the premises which are prescribed / set nationally.
Premises Licence – Minor Variation	£89	
Personal Licence	£37	
Temporary event Notice	£21	

There are currently no proposals by the Government to increase these fees in 2018-19

ADVERTISING RATES FOR VOICE MAGAZINE

Size	2017-18 Existing	2018-19 Proposed
Full page (210mm wide x 295mm deep)	£1,081 + VAT	£1,113+VAT
½ page (210mm wide x 147.5mm deep)	£649 + VAT	£668+VAT
¼ page	£378 + VAT	£389+VAT
Back (Full page dimensions)	£1,326 +VAT	£1366

ENVIRONMENTAL HEALTH FEES AND CHARGES

	Type of licence	Relevant act or order*	Duration	Notes	2017-18 Existing	2017-18 Proposed
1	Animal Boarding Establishments Initial Renewal	Ref 004	Annual	The fees for 2018-19 have been calculated on a full cost recovery basis	£160 £115 + vet fees	£165 £120 + vet fees
2	Home Boarding	Ref 004	Annual	The fees has been amended to now charge for each application at the full price when related to a franchise	£90 There is an additional charge of £65 per host family when part of a franchise	£95
	Dog Day Care		Annual	Domestic House based Commercial undertaking		£95 £150
3	Dangerous Wild Animals	Ref 005	Annual	The fees for 2018-19 have been calculated on a full cost recovery basis	£135 + vet fees	£140 + vet fees
4	Dog Breeding Initial renewal	Ref 006	Annual	The fees for 2018-19 have been calculated on a full cost recovery basis	£160 + vet fees £100 + vet fees	£165 + vet fees £105 + vet fees
5	Riding Establishments	Ref 007	Annual	The fees for 2018-19 have been calculated on a full cost recovery	£160 + VAT	£165 + vet

	Initial Renewal			basis	+ fees £125 + VAT + fees	fees £130 + vet fees
6	Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi- permanent tattooing Person premises	Ref 002	Annual	The fees for 2018-19 have been calculated on a full cost recovery basis	£115 £110 Where the premises already hold a licence the charge is £115 per additional treatment	£120 £115 Where the premises already hold a licence the charge is £120 per additional treatment
7	Massage & Special Treatment Initial Renewal No massage (just sunbeds)	Ref 008	Annual Annual	The fees for 2018-19 have been calculated on a full cost recovery basis	£170 £145 £165 Renewal £120	£170 £145 £165 Renewal £120
8	Lasers: New Renewal Transfer	Ref 008	Annual	The fees for 2018-19 have been calculated on a full cost recovery basis	£475 £165 £215	£490 £175 £225

	Type of licence	Relevant act or order*	Duration	Notes	2017-18 Existing	2018-19 Proposed
9	Zoos Initial Inspection Renewal Periodic 3 year inspection Transfer	Ref 009	First licence valid for 4 years Renewal valid for 6 years	The fees for 2018-19 have been calculated on a full cost recovery basis	£490 £360 £360 £160	£520 £380 £380 £170
10	Pet Shops Pet Animals Act 1951 New Renewal	Ref 010	Annual	The fees for 2018-19 have been calculated on a full cost recovery basis	£160 £115	£165 £120
11	High Hedges 1 st stage 2 nd stage	Ref 011	One Off	The fees for 2018-19 have been calculated on a full cost recovery basis	£175 + VAT £310 + VAT	£180 + VAT £320 + VAT
12	Licence Application for House in Multiple Occupation Single application Multiple applications at same time Variation of licence	Ref 012	One off	The fees for 2018-19 have been calculated on a full cost recovery basis	£500 £425 £150	£520 £440 £160
13	Scrap Metal Dealer Site Licence Collectors Licence	Ref 013	Three years	The fees for 2018-19 have been calculated on a full cost recovery basis	£350 £130	£375 £150

14	Mobile Homes Act 2014	Ref 014		To reflect the variation in the cost of processing the application depending on the size of the site. Depends on total number of pitches	Application fee £355 plus £8.60 per additional unit Annual fee £8.10 pitch. Transfer / amendment of licence £160 Depositing Site rules £135	Application fee £355 plus £8.60 per additional unit Annual fee £8.10 pitch. Transfer / amendment of licence £160 Depositing Site rules £135
1 - 8	The authority has the discretion to charge a reasonable fee. The increase is approximately 3%					
9	Fee now split to differentiate between Council Element and DEFRA element. The authority has the discretion to charge a reasonable fee. The increase is approximately 4%					
10 - 14	The authority has the discretion to charge a reasonable fee. The increase is approximately 3%					

CERTIFICATES, AUTHORISATION AND REGISTER COPIES

TYPE	2017-18 Existing	2018-19 Proposed	Comments
Health & Purity Certificate	£30	£35	
Foot & Mouth Health Certificate	£130	£150	
Condemnation Certificate	£150	£200	
Environmental Site Reports Home Buyer Version Detailed version	£80 + VAT £200 + VAT	£85 + VAT £210 + VAT	
Housing immigration check	£80	£100	

PRIVATE WATER SUPPLIES

Activity	NSDC charge 2016-17	Proposed charge 2017-2018	Comments
Risk Assessment	Hourly rate x time spent		Guidance on fees is provided by the Drinking Water Inspectorate
Sampling	£50		
Investigation	Hourly rate + analysis costs		
Authorisation	Hourly rate x time spent		
Domestic Supplies (Reg 10)	£25		
Check Monitoring (Commercial supplies)	£50 plus analysis costs		
Audit Monitoring (Commercial supplies)	£50 plus analysis costs		

***Relevant act/ Order References**

Ref 001 - Hypnotism Act 1952

Ref 002 - Local Government (Miscellaneous Provisions) Act 1982

Ref 003 - Local Government (Miscellaneous Provisions) Act 1976

Ref 004 - Animal Boarding Establishments Act 1963

Ref 005 - Dangerous Wild Animals 1976

Ref 006 - Dog Breeding and Sale of Dogs (Welfare) Act 1999

Ref 007 - Riding Establishments Acts 1964 and amended 1970

Ref 008 - Nottinghamshire County Council Act 1985

Ref 009 - Zoos Licensing Act 1981

Ref 010 - Pet Animal Act 1951

Ref 011 - Anti Social Behaviour Act 2003

Ref 012 - Housing Act 2004

Ref 013 - Scrap Metal dealers Act 2013

DOG WARDEN

STRAY DOGS:	2017-18 Existing		2018-19 Proposed		Comments
<p>This includes Government fee, Local Authority charge, and kennelling costs.</p> <p>Initial seizing and handling charge of £75 + £8 per day food, water and kennel costs.</p>	1 Day	£83	1 Day	£83	<p>No increase is proposed. Owners need to be encouraged to reclaim their dogs. Benchmarking with neighbouring authorities shows that these figures are slightly above average.</p>
	2 Days	£91	2 Days	£91	
	3 Days	£99	3 Days	£99	
	4 days	£107	4 days	£107	
	5 Days	£115	5 Days	£115	
	6 Days	£123	6 Days	£123	
	7 Days	£131	7 Days	£131	

TRADE WASTE CONTRACT CHARGES

A 10% DISCOUNT IS GIVEN FOR EACH ADDITIONAL BIN PER SITE PER COLLECTION

Trade Waste and Recycling / Garden Bins									
We cannot set figures for these services at this time until we have received information from Nottinghamshire County Council and discussed information with partners, which may not be until January or later. The current charge for domestic garden bins is £30 each. One charge affects the other if the variation is large we may need to alter the final figures									
		Refuse		Recycling		Refuse		Recycling	
Bin Size		2017-18 Collect. Charge	2017-18 Disposal Charge	2017-18 Collect. Charge	2017-18 Disposal Charge	2018-19 Collect. Charge	2018-19 Disposal Charge	2018-19 Collect. Charge	2018-19 Disposal Charge
1	140	£2.10	£1.28	£2.10	£0.30	£2.15	£1.39	£2.15	£0.33
2	240	£2.60	£2.20	£2.60	£0.51	£2.65	£2.39	£2.65	£0.56
3	360	£3.20	£3.30	£3.20	£0.77	£3.25	£3.58	£3.25	£0.84
4	660	£4.65	£6.05	£4.65	£1.42	£4.75	£6.57	£4.75	£1.54
5	1100	£6.85	£10.08	£6.85	£2.36	£7.00	£10.95	£6.95	£2.57
6	Pre Paid Sacks	£1.65	£0.44	£1.65	N/A	£1.70	£0.60	£1.70	N/A
7	Clinical	£2.05	£5.80	£2.05	N/A	£2.10	£6.20	£2.10	N/A
Commercial Fridges		2014-15	2015-16	2016-17	2017-18	2018-19			
8	Per Unit	£75.00	78.75	£82	£85	£88			
9	Collection and Transport	£94.10	£98.80	£102	£105	£110			
Domestic Garden Bins			2017/18 Existing	2018/19 Prop.					
Price per bin			£30	£35					
Cleansing Services Hours			2017-18 Existing	2018-19 Prop.					
1	1		£60	£62					
2	1.5		£90	£93					
3	2		£120	£124					
4	3		£180	£186					
5	4		£240	£248					
6	5		£300	£310					
Emptying bins (cost per empty of bin)			2017/18 Existing	2018/19 Prop.					
Litter bins			£0.60	£0.65					
Dog Bins			£1.85+vat	£0.90					

TRADE WASTE CONTRACT CHARGES

	2017/18	2018/19	Additional Fees & Charges
Alteration Fee	£35	£36	
Lockable Bin	£35	£36	
Access Fee (Maximum)	5 – 10% of total cost dependant on site		

Bulky Waste Charges	2017-18		2018-19	
	First Item	Subsequent Item	First Item	Subsequent Item
	Domestic Bulky Waste	£13	£7	£14
Electrical Items	£13	£13	£14	£14
Large Items which are not covered by the above charges	£60 per hour		£62 per hour	

Cost of bin for new properties

Size	2017/18	2018/19
140L	£30	£32
240L	£30	£32
360L	£45	£48
660L	£250	£258
1100L	£275	£284
Developers delivery charge (per load)	£57	£60

PUBLIC CONVENIENCE CHARGES

Public Convenience	2017/2018	2018/19 Proposed
Gilstrap Centre	20p	20p

CIVIC SUITE HIRE CHARGES

Current charges for Civic Suite 2017/18

Room	Seating Capacity	No Webcasting			To include Webcasting		
		Full Day 9am-5pm	Half-day 4 hrs	Hourly Charge	Full Day 9am-5pm	Half-day 4 hrs	Hourly Charge
Meeting Room	6 or less	£40	£25	£10	£44	£28	£11
Meeting Room	7 to 10	£60	£40	£15	£66	£44	£17
Meeting Room	11 to 20	£100	£60	£25	£110	£66	£28
Civic Suite	up to 100	£280	£170	£60	£308	£187	£66

Proposed Hire Charges 2018-19

Room	Seating Capacity	Full Day 9am-5pm	Half-day 4 hrs	Hourly Charge	Additional charges
Meeting Room	6 or less	£45	£25	£10	
Meeting Room	7 to 10	£60	£40	£15	
Meeting Room	11 to 20	£100	£60	£25	
Civic Suite	Max capacity theatre style revised to 200	300	£180	£70	Out of hours 7am – 7pm by negotiation additional charge to cover staff costs and overheads

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Corporate Management Team, with final approval by the Section 151 Officer

NON PAYMENT OF COUNCIL TAX/NNDR - POLICY AND FINANCE COMMITTEE

Council Tax	2017-18 £	2018-19 £
Summons	£80	£80
Liability Order	With summons	With summons

NNDR	2017-18 £	2018-19 £
Summons	£100	£100
Liability Order	With summons	With summons

The level of costs to have to be justified to the court and there is case law against raising to a level that is deemed excessive.

HOUSING REVENUE ACCOUNT
2017/18 to 2021/22

HOMES & COMMUNITIES PORTFOLIO

HOUSING REVENUE ACCOUNT - OUTTURN 2016/17 and BUDGET 2018/19 to 2021/22

Rent decrease of 1% for 18/19 and 19/20 - rent increase of CPI plus 1% for 20/21 and 21/22

LINE NO.	Col 1 SUMMARY	Col 2 2016/17 OUTTURN £	Col 3 2017-18 BASE BUDGET £	Col 4 2018-19 BASE BUDGET £	Col 5 2019-20 BASE BUDGET £	Col 6 2020-21 BASE BUDGET £	Col 7 2021-22 BASE BUDGET £
	INCOME						
1	Dwelling rents	21,376,598.82	20,459,470	20,743,210	21,219,990	21,202,660	21,626,720
2	Non dwelling rents	267,238.41	267,780	222,070	225,770	229,540	233,390
3	Charges for services	334,270.44	353,770	772,390	795,730	803,610	819,680
4	Contributions to expenditure	76,881.65	64,940	83,000	84,660	86,350	88,080
5	Other income	155,035.12	144,130	109,320	109,770	110,220	110,680
6	Sub Total - Income	22,210,024.44	21,290,090	21,929,990	22,435,920	22,432,380	22,878,550
	EXPENDITURE						
	Management & maintenance						
	Supervision & Management General:						
7	Management	669,778.12	669,470	1,190,680	1,214,950	1,225,920	1,242,620
8	Management Fee NaSH	3,825,729.96	4,144,440	4,302,910	4,302,910	4,302,910	4,302,910
9	Maintenance Fee NaSH	3,910,469.92	3,938,870	3,962,450	3,962,450	3,962,450	3,962,450
	Maintenance			75,000	75,000	75,000	75,000
10	Rents, rates, taxes & other						
11	Government subsidies payable						
12	Depreciation - dwellings	2,393,259.41	2,408,580	3,727,930	3,727,930	3,727,930	3,727,930
13	Depreciation - others	409,953.42	400,950	418,850	419,550	419,550	419,550
14	Impairments of assets - dwellings	(45,769,059.85)					
15	Impairments of assets - others	1,279,470.33					
16	Debt Management Expenses	32,569.70	37,850	35,820	36,820	37,860	38,980
17	Sub Total - Expenditure	(33,247,828.99)	11,600,160	13,713,640	13,739,610	13,751,620	13,769,440
18	NET COST OF SERVICES	(55,457,853.43)	(9,689,930)	(8,216,350)	(8,696,310)	(8,680,760)	(9,109,110)
19	Profit/Loss on sale of HRA fixed assets	3,097,146.65					
20	Interest Paid	4,134,761.01	4,058,600	4,081,720	4,010,150	3,871,640	3,899,610
21	Interest Receivable	(10,139.61)	(8,400)	(8,400)	(8,400)	(8,400)	(8,400)
22	Income from Feed In Tariffs	(499,713.54)	(525,000)	(525,000)	(525,000)	(525,000)	(525,000)
23	Feed in Tariff to NSH	499,713.54	525,000	525,000	525,000	525,000	525,000
24	Provision for Bad Debt	102,587.42	0	0	0	0	0
25	Contribution to NSH Reserves	0.00	0	0	0	0	0
26	NET OPERATING EXPENDITURE	(48,133,497.96)	(5,639,730)	(4,143,030)	(4,694,560)	(4,817,520)	(5,217,900)
	APPROPRIATIONS						
27	Premiums on repaid debt						
28	Profit/Loss on sale of HRA fixed assets	(3,097,146.65)					
29	Employers Contribution NCC	260,000.00	260,000	260,000	260,000	260,000	260,000
30	Major Repairs Reserve Movement	6,481,055.09	5,379,730	3,883,030	4,434,560	4,557,520	4,957,900
32	Contribution to capital	0.00					
33	Impairments of assets - dwellings	45,769,059.85					
34	Depreciation						
35	Impairments of assets - others	(1,279,470.33)					
36	Repaid debt/De-Minimis Transfers						
37	HRA (SURPLUS)/DEFICIT FOR YEAR	(0)	0	0	0	0	0
38	WORKING BALANCE B/F (excluding NSH efficiency gain)	(2,000,000.00)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
39	WORKING BALANCE C/F (excluding NSH efficiency gain)	(2,000,000.00)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)

SUBJECTIVE SUMMARY

HOUSING REVENUE ACCOUNT

CODE	SERVICE	2017/18 BASE BUDGET	2018/19 BASE BUDGET	MORE (LESS)	2019/20 BASE BUDGET	2020/21 BASE BUDGET	2021/22 BASE BUDGET
		£	£	£	£	£	£
	<u>EMPLOYEES</u>						
114	SUPERANNUATION	260,000	260,000	0	260,000	260,000	260,000
	EMPLOYEES SUB-TOTAL	260,000	260,000	0	260,000	260,000	260,000
	<u>PREMISES RELATED EXPENDITURE</u>						
211	REPAIRS & MAINTENANCE	3,938,870	4,037,450	98,580	4,037,450	4,037,450	4,037,450
214	RATES	0	0	0	0	0	0
	<u>SUPPLIES & SERVICES</u>						
451	CONTRACTUAL	4,144,440	4,704,970	560,530	4,720,900	4,721,220	4,729,590
452	PROFESSIONAL SERVICES	19,000	19,520	520	19,910	20,510	21,130
471	STAFF EXPENSES & FEES	1,500	1,500	0	1,500	1,500	1,500
482	SUBSCRIPTIONS	2,200	2,200	0	2,200	2,200	2,200
491	INSURANCES	196,010	197,710	1,700	204,900	209,950	213,870
492	TRANSFER TO MAJOR REPAIRS/GROWTH RESERVE	5,379,730	3,883,030	(1,496,700)	4,434,560	4,557,520	4,957,900
	<u>TRANSFER PAYMENTS</u>						
612	FEED IN TARIFF PAYABLE TO NSH	525,000	525,000	0	525,000	525,000	525,000
	<u>CENTRAL DEPARTMENTAL EXPENSES</u>						
712	CENTRAL DEPARTMENTAL SUPPORT	361,050	414,800	53,750	413,360	416,090	418,320
715	DEPARTMENTAL ADMINISTRATION	89,710	152,890	63,180	155,090	157,360	158,920
	RUNNING EXPENSES SUB-TOTAL	14,657,510	13,939,070	(718,440)	14,514,870	14,648,800	15,065,880
	<u>CAPITAL FINANCING</u>						
811	LOANS POOL	4,058,600	4,081,720	23,120	4,010,150	3,871,640	3,899,610
817	DEBT MANAGEMENT EXPENSES	37,850	35,820	(2,030)	36,820	37,860	38,980
821	CAPITAL CHARGES	2,809,530	4,146,780	1,337,250	4,147,480	4,147,480	4,147,480
	CAPITAL FINANCING SUB-TOTAL	6,905,980	8,264,320	1,358,340	8,194,450	8,056,980	8,086,070
	<u>INCOME</u>						
911	GOVERNMENT GRANTS	0	0	0	0	0	0
922	OTHER LA CONTRIBUTIONS	0	0	0	0	0	0
928	RECHARGE TO NON GENERAL FUND A/CS	(5,330)	(5,290)	40	(5,400)	(5,510)	(5,620)
932	FEED IN TARIFFS	(525,000)	(525,000)	0	(525,000)	(525,000)	(525,000)
932	FEES & CHARGES	(77,300)	(52,230)	25,070	(52,230)	(52,230)	(52,230)
933	RENTS	(21,142,520)	(21,789,470)	(646,950)	(22,293,630)	(22,288,290)	(22,732,620)
939	OTHER RECEIPTS	(64,940)	(83,000)	(18,060)	(84,660)	(86,350)	(88,080)
941	INTEREST	(8,400)	(8,400)	0	(8,400)	(8,400)	(8,400)
	INCOME SUB-TOTAL	(21,823,490)	(22,463,390)	(639,900)	(22,969,320)	(22,965,780)	(23,411,950)
	COMMITTEE TOTAL (SURPLUS)/DEFICIT	0	0	0	0	0	0
	WORKING BALANCE B/Fwd	(2,000,000)	(2,000,000)		(2,000,000)	(2,000,000)	(2,000,000)
	Excluding NSH EFFICIENCY PAYMENT						
	WORKING BALANCE C/Fwd	(2,000,000)	(2,000,000)		(2,000,000)	(2,000,000)	(2,000,000)

**GENERAL
STATISTICS
2018/19**

SUMMARY OF RESERVE BALANCES

General Fund Revenue Reserves	Balance as at 31st March 2017	Balance at 31st December 2017	Estimated Balance at 31st March 2018	Estimated Balance at 31st March 2019
Investment Realisation Fund	-91,890	-91,890	-91,890	-91,890
Election Expenses Fund	-163,349	-163,349	-163,349	-163,349
Insurance Fund	-399,664	-385,664	-385,664	-385,664
Repairs And Renewals Fund	-2,500,000	-2,236,401	-2,236,401	-2,236,401
Land Charges	9,137	9,137	9,137	9,137
Building Control Surplus	66,336	66,336	66,336	44,336
Museum Purchases Fund	-11,414	-11,414	-11,414	-11,414
Training Provision	-199,798	-190,308	-190,308	-190,308
Community Safety Fund	-231,955	-231,955	-231,955	-231,955
Restructuring And Pay	-100,000	-100,000	-100,000	-100,000
Court Costs	-95,325	-67,697	-67,697	-67,697
Change Management Fund	-10,907,366	-9,496,746	-10,062,158	-10,022,158
Enforcement Reserve	0	0	0	-100,000
Flooding Defence Reserve	0	0	0	-250,000
Planning Costs Fund	-400,000	-270,145	-270,145	-270,145
Palace Theatre Friends	-200	0	0	0
Unlawful Occupation Of Land	-10,000	-9,250	-9,250	-9,250
Fly Tipping Fund	-100,000	-84,500	-84,500	-84,500
Homelessness Fund	-243,185	-292,308	-292,308	-292,308
Revenue Grants Unapplied	-117,740	-117,740	-117,740	-117,740
Fuel And Energy Reserve	-100,000	-99,620	-99,620	-99,620
Refuse Bin Purchase	-30,000	-30,000	-30,000	-30,000
Energy & Home Support Reserve	-142,350	-116,580	-116,580	-116,580
Growth And Prosperity Fund	-1,151,782	-1,053,282	-1,053,282	-1,171,282
Emergency Planning Reserve	-50,000	-50,000	-50,000	-50,000
Other Earmarked Reserves	-526,209	-1,529,629	-1,529,629	-1,513,829
Gen Fund Balance	-1,746,000	-1,746,000	-1,880,000	-1,880,000
Total General Fund Revenue Reserves	-19,242,752	-18,299,004	-18,998,416	-19,432,616

General Fund Capital Reserves	Balance as at 31st March 2017	Balance at 31st December 2017	Estimated Balance at 31st March 2018	Estimated Balance at 31st March 2019
Capital Financing Provision	-3,252,850	-4,102,074	-2,706,852	-3,502,905
Grants & Contributions Unapplied	-4,101,513	-4,101,513	-4,751,513	-2,951,513
Total General Fund Capital Reserves	-7,354,363	-8,203,587	-7,458,365	-6,454,418

Ring-Fenced Reserves	Balance as at 31st March 2017	Balance at 31st December 2017	Estimated Balance at 31st March 2018	Estimated Balance at 31st March 2019
Manfield Crematorium	-161,000	-161,000	-161,000	-161,000
Total Ring-Fenced Reserves	-161,000	-161,000	-161,000	-161,000

Total Reserves	-26,758,115	-26,663,591	-26,617,781	-26,048,034
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REVIEW OF 2018/2019

The Employee Budget for 2017/2018, produced early in 2017, predicted a decrease of 6.65 full-time equivalents (FTE's) to an establishment of 360.53 FTE's at 31st March 2018. In the current review staffing levels are estimated to be 351.10 FTE's as at 31st March 2018.

2017/2018		2018/2019		
SERVICE AREA	Actual Employee Establishment at 31.03.17	Planned Employee Establishment at 31.03.18	Planned Variations	Anticipated Employee Establishment at 31.03.19
Chief Executive's	20.03	1.00		1.00
Deputy Chief Executive	38.37	35.71	1.00	36.71
Community	147.35	108.18	3.00	111.18
Safety	99.22	69.63		69.63
Customers	62.20	58.73		58.73
Resources	0.00	77.85	-0.43	77.42
TOTAL	367.18	351.10	3.57	354.67
Joint Negotiating Committee	15.00	16.00		16.00
Grades NS 11-17	79.37	80.18	1.00	81.18
Grades NS 9 -10	43.47	37.77		37.77
Below Grade NS 9	229.34	217.15	2.57	219.72
TOTAL	367.18	351.10	3.57	354.67

ESTIMATE 2018/2019

It is currently estimated that the establishment at 31st March 2019 will increase to 354.67 Full Time Equivalents. This increase is largely due to the addition of an extra refuse crew within Waste, Litter and Recycling

Who's Who 2018/19

<u>Committee/Fund</u>	<u>Accountant</u>	<u>Extension</u>
REVENUE BUDGET SUMMARY	Nick Wilson	5317
POLICY & FINANCE	Robin Clay	5332
ECONOMIC DEVELOPMENT	Jenna Norton	5327
LEISURE AND ENVIRONMENT	Tara Beesley	5328
HOMES AND COMMUNITIES	Dean Rothwell	5478
VEHICLE POOL	Tara Beesley	5328
INSURANCE	Rebecca Pitcher	5324
COLLECTION FUND	Robin Clay	5332
LEASING	Sarah Scully	5429
RECHARGEABLE WORKS	Sarah Scully	5429
GENERAL FUND NET REVENUE ACCOUNT	Nick Wilson	5317
HOUSING REVENUE ACCOUNT	Robin Clay	5332
REPAIRS AND RENEWALS FUND	Sarah Scully	5429
CAPITAL	Jenna Norton	5327